

APPROVED BY THE ARCHDIOCESAN COUNCIL



Minutes of The ARCHDIOCESE OF CANADA (OCA) Council Meeting Held at the Archdiocesan Centre, Ottawa, Ontario, Canada On the 23rd and 24th of May, 2014

Session I –Friday, May 23, 2014

I. Liturgical Services and Call to Order

The meeting was preceded by a Moleben served at 9:00 a.m. for the Council by his Beatitude, Metropolitan Tikhon and Protodeacon Nazari Polataiko.

The sessions of the Archdiocesan Council meeting took place in the board office of the Archdiocesan Centre. Session I convened at 10:05 a.m. with the blessing of His Beatitude, Metropolitan Tikhon. Metropolitan Tikhon appointed Protodeacon Nazari Polataiko to co-chair the meeting and he called the meeting to order. The roll was called (see Item II). Barbara North was appointed to be recording secretary for this council meeting.

II. Roll Call and Regrets

Present:

His Beatitude, the Most Blessed Tikhon (Mollard) Archbishop of Washington,
Metropolitan of All America and Canada, Locum Tenens of The Archdiocese of Canada
His Grace, the Right Reverend IRÉNÉE (Rochon), Bishop of Québec City and
Administrator of the Archdiocese of Canada
Mitered Archpriest Anatoliy Melnyk, Chancellor of the Archdiocese of Canada, clergy
Representative to the Metropolitan Council
Protodeacon Nazari Polataiko, Episcopal Secretary, Secretary of the Archdiocese of
Canada
Mr. Nikita Lopoukhine, Treasurer of the Archdiocese of Canada
Archpriest Gregory Nimijean, Dean of Québec and Maritime Provinces
Priest Gregory Scratch, Dean of Saskatchewan, Manitoba and Nunavut
Archpriest Phillip Eriksson, Dean of Alberta and the Northwest Territories
Mitered Archpriest Michael Fourik, Dean of British Columbia and the Yukon and Western
Liason, St. Tikhon's Archdiocesan Stewards
Priest Andrew Applegate, Clergy Member-at-Large (Assembly Elected)
Deacon Justin Mitchell, Lay Member, Québec and Maritime Provinces and Archdiocesan
Lay Representative to the Metropolitan Council
Mr. Gregory Rychlo, Lay Member, Saskatchewan, Manitoba and Nunavut
Mrs. Barbara North, Lay Member, Alberta and Northwest Territories and Western Liason,
St. Tikhon's Archdiocesan Stewards
Dr. John Hadjinicalaou, Lay Member-at-Large (Assembly Elected)

Regrets: Priest Geoffrey Korz, Dean of Ontario
Reader Valentin Lossev, Lay Member, Ontario

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Guests: Jane Szapesi, Holy Annunciation Cathedral on Friday only
Michael Salib, Board member, Monastery of St. Silouan on Friday afternoon
Igumen Luke (Majoros), Monastery of St. Silouan on Friday afternoon

III. Minutes of the Fall 2013 Meeting

The Minutes of the October 31, November 1, 2013 Council Meeting were **ADOPTED** as presented by the Archdiocesan Council after the following corrections were made.

- Page 8, Session III, Number XX, Item 8. Protodeacon Nazari pointed out that Fr. Matthew Francis was appointed as the Mission and Missions Development Committee Chair.
- Page 9 under Item 4, the second Action: "Archdiocesan Council" was changed to the "Archdiocesan Executive Council."

Moved by Protodeacon Nazari; seconded by Bishop Irenée. The motion carried.

IV. Business Arising

Protodeacon Nazari reviewed the business arising from the Minutes of the [October 31 and November 1, 2013 meeting of the Council. (Italicized texts are quotes from the Minutes.)

1. *"That the Treasurer allocate \$500 to both the Hermitage of the Holy Annunciation and Holy Transfiguration Hermitage as a gesture of support for monastic life in the Archdiocese."* **Completed.**
2. *"That the Treasurer draft a letter to the parishes explaining how they may give appropriately (within Canadian charitable laws and standards) directly to charitable organizations (without any need to involve the Archdiocese)." In progress.*
3. *"That the Treasurer check the CRA guidelines on sending money abroad to charities not registered in Canada."* **Completed.**
4. *"That the Archdiocesan Executive Council establish terms of reference for an Archdiocesan Archivist, and that an Ottawa-based individual be requested to take on the role of Archdiocesan Archivist and be appointed."* **In progress.**
5. *"That the Treasurer establish a line item for the Archdiocesan Archives, with an initial annual allocation of \$1000."* **In progress.**
6. *"That the Legal Counsel and Episcopal Secretary prepare and distribute a standardized template for creating a **Policy on Guidelines for Preventing Sexual Misconduct** for parish use based on the recently approved guidelines from the Central Administration of the OCA. In progress.*
7. *That parishes and/or Regional Deans be contacted to identify parish media contacts."* **In progress.**
8. *"That Dr. John Hadjinicolaou talk to the inhabitants at Fairhaven, excluding Archbishop Seraphim to determine their ability to pay rent."* **Not yet done.**
9. *"That the St. Arseny Orthodox Theological Institute Director provide a list of concrete needs to the Archdiocese."* **Completed.** Will be presented at this meeting.
10. *"That the Archdiocesan Council draft an information brochure on the requirements and information that mission boards should provide the Archdiocesan Council when they request financial support or advice regarding the purchase of property."* **To have been done by Archpriest Rodion Luciuk and Deacon Jesse Isaac. Since they are no longer on Council, this task will be given to Fr. Matthew Francis.**
11. *"That the Episcopal Secretary seek volunteers to assist in the running of the Archdiocesan office. One volunteer has been recruited, and a second one is ready to assist.*

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12. *"That a representative of the Archdiocese visit parishes that have not been contributing financially, in the proper spirit of the tithe, to the Archdiocese at their annual general meetings."* **This matter is ongoing. It's happening on a regular basis.**
13. *"That the Episcopal Secretary write a letter of appreciation to the current website service provider for his ongoing support of the Archdiocesan website."* **Completed.**
14. *"That a new high-efficiency gas furnace be installed in the Archdiocesan Centre."* **Completed.**
15. *"That the Legal Counsel conduct a search for the property title of All Saints of North America Monastery, Dewdney, B.C."* **Not yet known. We're waiting for a report from Matthew Estabrooks later in the day.**
16. *"That the Legal Counsel review and provide an opinion and guidance on the Archdiocesan policy for designated funds."* **In progress. Not yet completed.**
17. *"That the Archdiocesan Executive Council send a letter to parishes explaining the principle of tithing."* **Completed.**

III. New Action Items

1. *"That Bishop Irénée write a letter to Metropolitan Tikhon requesting guidance on the reception of Orthodox priests who immigrate to Canada and have not received a canonical release from their original jurisdictions."* **Completed.**
2. *"That Bishop Irénée write a letter as soon as possible to the clergy informing them that public statements with potential legal consequences should not be made without the consultation and blessing of the ruling Hierarchy."* **Completed.**
3. *"That the Episcopal Secretary write a letter to all parishes advising them to include a budget item for accruing savings for the costs of sending delegates to clergy synaxes, Archdiocesan Assemblies, and All-American Councils."* **Completed.**
4. *"That the Canadian Orthodox Messenger discontinue distribution of print copies to the parishes and switch to PDF copies to be sent to the Rectors of parishes."* **Completed.**
5. *"That the Communications Committee prepare terms of reference for the role of Archdiocesan press secretary."* **Tasked to Valentin Lossev. Ongoing.**
6. *"That the Human Resources Committee develop job descriptions for the members of the Archdiocesan Council."* **Barbara North reported that she had submitted a draft of the handbook to her committee. Protodeacon Nazari stated that revisions need to be made. Ongoing.**
7. *"That the Human Resources Committee develop a resource handbook for members of the Archdiocesan Council."* **Barbara reported that she had submitted a draft which was part of the above item. Revisions required. Hence ongoing.**
8. *"That the Archdiocesan Council reassess the frequency of the Archdiocesan Council meetings in one year's time."* **Ongoing.**
9. *"That the Communication Committee research and identify reliable and cheap telephone and video conference providers for future telephone and video conference calls."* **Ongoing.**
10. *"That Bishop Irénée publish the letter, sent to Igumen Luke (Majoros) that recognized the Monastery of St. Siloun the Athonite as an incorporated entity of the Archdiocese of Canada."* **Completed.**

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IV. Additions to and Approval of Agenda

The following item was added to the Agenda: 8.18 Presentation from the Monastery of St. Silouan. The amended Agenda was approved. Moved by Protodeacon Nazari; seconded by Bishop Irénée; **Motion carried.**

V. Address of His Beatitude Metropolitan Tikhon

His Beatitude pointed out that he was appointed by the Holy Synod to be the *Locum Tenens* of the Archdiocese of Canada after Archbishop Seraphim was required to retire. His Beatitude said he realizes that many people may not be happy with the decision, which was taken for the "health of the Archdiocese." Archbishop Seraphim has the opportunity to meet with the Holy Synod. His Beatitude acknowledged that the situation is difficult for everyone. It doesn't fit into the normal pattern of ecclesiology, but we have to exercise economy. His Beatitude went on to say that the situation is complex. We need to acknowledge the work Archbishop Seraphim has done, and we need to continue to pray for him.

The Council then discussed with His Beatitude the process of nominating and electing a new bishop.

VI. Report of the Administrator of the Archdiocese of Canada

His Grace, Bishop IRÉNÉE reported on his work as the Administrator of the Archdiocese of Canada. He mentioned that every two months or so he tries to visit several parishes.

VI. Report of the Chancellor

Archpriest Anatoliy Melnyk reported on his work as the Chancellor.

VII. Report of the Episcopal Secretary (see Submitted Report)

Protodeacon Nazari Polataiko reported on his activities as the Archdiocesan Secretary and the Episcopal Secretary. He informed Council that we have a new webmaster. He is doing his best to ensure that the Council committees are working. He also announced that Deacon Peter Choi has retired from Council. Barbara North will take minutes at this meeting. Deacon Justin will also take notes.

VIII. Report of the Treasurer (see Submitted Report)

Mr. Nikita Lopoukhine presented the financial report of the Archdiocese. He informed Council that the Archdiocese is in a deficit position. One reason is that travel and services cost more than what was budgeted for. Nikita also reported that the Monastery of St. Silouan is meeting more of its expenses. They are now covering their property taxes, heating, and electricity expenses. He noted that the last Archdiocesan Assembly actually made money. The Escrow fund now has more than \$10,000.

IX. Report of the Audit Committee (see Submitted Report by German Ovodov)

Nikita Lopoukhine commented on the activities of the Audit Committee, noting that we did not meet the bank's strict mortgage requirements and deadlines, and this cost us \$250.00. He also drew Council's attention to the fact that there is a lien on the Monastery of St. Silouan.

X. Report of the Regional Deans and Lay Members

1. Québec and Maritime Provinces Deanery (see Submitted Report)

Archpriest Gregory Nimijean reported on the activities of the Quebec and Maritime Provinces Deanery.

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2. Ontario Deanery
Priest Geoffrey Korz, was unable to submit a reported on the Ontario Deanery.
3. Saskatchewan, Manitoba and Nunavut Deanery (**see Submitted Report**)
Priest Gregory Scratch reported on the Saskatchewan, Manitoba and Nunavut Deanery.
4. Alberta and the Northwest Territories Deanery (**see Submitted Report**)
Archpriest Phillip Eriksson reported on the Alberta and the Northwest Territories Deanery.
5. British Columbia and the Yukon Deanery (**see Submitted Report**)
Archpriest Michael Fourik reported on the activities of the British Columbia and Yukon Deanery.

Before breaking for lunch, two items not on the formal agenda were raised. Protodeacon Nazari informed Council that some valuable icons belonging to the Archdiocese that are presently in the chapel at St. Silouan need to be returned to the Archdiocese. The unregulated air environment at the monastery chapel is degrading these valuable icons.

Nikita was given permission to destroy financial records/receipts that are more than seven years old.

Session I of the Archdiocesan Council meeting adjourned at 1:20 p.m. for lunch.

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Session II – Friday, May 23, 2014

Session II of the Archdiocesan Council convened at 2:00 p.m.

XI. Address of Metropolitan Tikhon

His Beatitude explained to Council that there is precedent (Alaska) for having a *locum tenens* for more than 90 days. He instructed Council that the diocese nominates candidates for Bishop, and the Holy Synod elects. By way of example, the Metropolitan pointed out that the Council in Western Pennsylvania acted as a search committee for a new bishop. The Synod can provide names of candidates who have been vetted. The Synod will entertain nominations for Bishop and vet any candidates who have not yet been vetted. The Metropolitan told Council that we need a way of letting people in the diocese know who are the nominee(s) for the position. Then a special assembly needs to be called to “nominate” a candidate.

Bishop Irénée recused. Council had a round-table discussion that resulted in everyone endorsing Bishop Irénée as the candidate for ruling archbishop of the Archdiocese. The recommendation was made to the Metropolitan who reminded us that we now need to launch the process leading to the election of ruling bishop.

Motion: Protodeacon Nazari moved and Nikita seconded that we go in camera. Motion carried.

At 4:15 p.m. Metropolitan Tikhon left the meeting.

Motion: At 4:30 p.m. Protodeacon Nazari moved and Fr. Phillip seconded that we move out of camera. The motion carried.

XII. Report of the Legal Counsel (**Matthew Estabrooks report submitted**)

At this point, Matthew Estabrooks joined the meeting and presented his report. He drew attention to the fact that we are registered with CRA as the Archdiocese of Canada. He directed us to the Archdiocese website to note that we are incorporated under the Ordinances dated 1903, 1904.

XIII. Theological Education Committee (**Protodeacon Nazari**)

See Protodeacon’s report which shows that a report from this committee is not yet ready.

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XIV. Business Development and Investment Committee (Report Submitted, Deacon Justin)

Deacon Justin highlighted items of the work of this committee.

XV. Fund-Raising Committee (Report submitted)

See report submitted by Fr. Andrew Applegate and Dr. John Hadjinicalaou.

XVI. Presentation by Monastery of St. Silouan (Igumen Luke and Michael Salib)

Fr. Luke made a brief presentation in which he pointed out that Archbishop Seraphim initially set up the Monastery. Michael Salib then informed Council that two meetings with representatives of the Archdiocese have taken place since the Monastery made its presentation to Council last November. Michael acknowledged that the Monastery had been remiss in not presenting earlier to the Archdiocese an invoice for repairs at the Monastery totaling more than \$8000.00. Representatives from the Monastery had met with municipal authorities to request property tax exemption. They discovered that "more hoops remain to be jumped through" to get this exemption. The Monastery's financial books are currently being done in Edmonton and have not yet been returned to the Monastery. He went on to say that they still need the copy of the deed to proceed with MPAC. Insurance, he said, is a problem because it includes the Archdiocesan Centre (house). Fr. Phillip will look at the current policy. Michael reported that once the Archdiocese pays the invoice of \$8000, the deficit will move from \$17,000 to \$470.00. The monastery is getting support from "all over." St. Silouan, Michael predicted, will be dependent on Archbishop Seraphim for the next four years. The Renovations to-date exceeds \$13,000.

The meeting adjourned at 5:45 p.m. for dinner.

Session III Friday, May 23, 2014

Session III of the Archdiocesan Council meeting convened at 7:15 p.m.

Outcomes of our discussion with Metropolitan Tikhon took place in camera.

Motion: Fr. Phillip moved and Greg Rychio seconded that we move out of camera. The motion carried.

XVII. Further Outcomes of Discussions with Metropolitan Tikhon

Motion: Fr. Phillip moved and Dr. John seconded that effective September 1, 2014, Archbishop Seraphim's income from the Archdiocese will be reduced by one-third of his current salary. He will then receive a stipend of \$2000.00 per month. As part of this motion, it was also moved that Archbishop Seraphim's benefits end July 1, 2014, since he is no longer an employee of the Archdiocese. The motion carried.

Motion: Fr. Phillip moved and Dr. John seconded that in one year the stipend to Archbishop Seraphim will be reviewed. The motion carried.

It was decided that the Council would have a conference call with Metropolitan Tikhon on June 2, 2014 regarding the Archdiocesan Assembly and related matters.

XVIII. Human Resources Report (Barbara North)

Barbara took Council through her document on the Archdiocese's bursary fund. She had prepared guidelines and an application form for this fund. A couple of minor revisions were recommended. Barbara will make the changes and send them to the secretary for distribution to the Council members.

In addition, Barbara reported on the draft of the handbook that she had prepared. Most members of Council did not have this document. Barbara will discuss changes to the handbook with Protodeacon Nazari. Once the revisions have been made, Protodeacon can send the revised document to Council members.

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XIX. Mission and Missions Development Committee (presenter, Fr. Nazari)

Council briefly discussed Fr. Matthew Francis' report.

XX. Property Management Committee (Report submitted by Greg Rychio)

Greg reported on the scope of the work to be done by this committee. It is extensive. He plans to have a report completed by January, 2016. The committee finds that getting the necessary documents is one of the biggest challenges it faces.

XXI. Archdiocesan Vocational Assessment Committee (see Episcopal Secretary Report)

Protodeacon Nazari reported on the activities of this committee.

XXII. Metropolitan Council (reported by Deacon Justin Mitchell)

Deacon Justin expanded on his written report, which is confidential.

XXIII. St. Tikhon Archdiocesan Stewards (reported by Fr. Gregory Scratch)

Fr. Gregory reported that Subdeacon Jeremy Scratch has resigned from STAS. STAS now needs a representative from Central and Eastern Canada. In the past year, the monies raised through STAS have decreased.

XXIV. St. Arseny Orthodox Theological Institute (Submitted Report from Fr. Anthony Estabrooks)

Fr. Gregory Scratch presented this report. A lively discussion followed. Dr. John pointed out that the St. Arseny Institute needs to be open to all options in order to succeed.

XXV. Canadian Council of Churches (see Submitted Committee Report)

Archdiocesan secretary brought our attention to the report prepared by our representatives to the CCC, which was received but not discussed.

Session III of the Archdiocesan Council meeting adjourned at 9:40 p.m.

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Session IV – Saturday, May 24, 2014

Session IV of the Archdiocesan Council meeting convened at 8:40 a.m.

XXVI. Report of the Canadian Orthodox Messenger [Presented by Matthew Zacharias]

Matthew reported that the PDF version of the *Messenger* is not working especially well. He prefers to move to a website, blog, etc. He is exploring how to make the *Messenger* look "proper" on-line, since the PDF format does not look right as an on-line document.

Motion: Fr. Gregory Scratch moved and Greg Rychio seconded that the *Messenger* adopt a web-based medium and abandon the PDF format. Motion carried with one abstention.

ACTION: That Matthew Zacharias find a technical solution as soon as possible so that we can get a summer issue of the *Messenger*.

XXVII. Discussion of the future work of the committees of the Archdiocesan Council

1. Theological Education Committee

Council returned to further discussion on the work of this committee. Father Gregory Scratch provided more background on the St. Arseny Institute. Deacon Justin Mitchell wondered if St. Arseny could adapt its curriculum to complement the existing Diaconate Vocational Programs.

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2. Business Development Committee (report submitted by Deacon Justin Mitchell)

Deacon Justin reminded Council that this committee is looking for new revenue. One idea that has come forward is the issuance of commemorative coins of North American saints. The project could run for approximately five years, thereby enabling subscribers to collect all of the coins. Each coin could be accompanied by a study of the life of the saint for that coin issue. The coins can probably be manufactured for \$5.00 to \$10.00 each. They could then be sold for \$50.00 each. It was suggested that the Committee should find donors to provide the start-up costs of producing the coins. Deacon Justin suggested that \$3000.00 is a realistic figure for the production start-up cost.

ACTION: That the executive members of Council oversee the work of this committee. Once the committee has come up with avenues to put the proposed project(s) into "life," its members should make a presentation to the Executive of the Archdiocesan Council for approval.– [Deacon Justin Mitchell and Protodeacon Nazari].

3. Christian Education and Youth Committee

This committee needs a new chair since Deacon Peter Choi has resigned from Council.

ACTION: That Fr. Michael Fourik, Dean of B.C. and the Yukon find a lay representative from his district, one who can also lead this committee.

XXIX. Webmaster (Fr. J. Ready report submitted)

Protodeacon Nazari reported that our new Webmaster wants to revamp or give a "face-lift" to the Archdiocesan Website.

XXX. Metrical Books (reported by Protodeacon Nazari)

Protodeacon Nazari showed Council members a new system of record keeping that should be considered for adoption. The system would ensure that records of marriages, baptisms, and the like would be kept in a uniform and systematic manner. Triplicates of each record are required in these metrical book samples shown Council. One copy would be given to the parishioner(s), one copy would be sent to the Archdiocesan Office, and the third copy would be kept on file in the parish. In principle, Council agreed with the suggestion of adopting a metrical book.

ACTION: That Protodeacon Nazari investigate the costs and choices involved and report back to Council.

XXXI. Return to discussion of the future work of the Archdiocesan sub-committees

4. Fundraising Committee

It was acknowledged that it is difficult to raise money for everyday expenses. STAS is very important in this regard. Discussion followed concerning the relationship among the three committees that are charged with raising money. Should these committees be rolled into one committee?

Motion: Fr. Andrew moved and Fr. Phillip seconded that Fr. Andrew be given permission to form sub-committees for the fundraising committee as outlined in the handbook. The motion carried.

XXXII. Communicating Archdiocesan Council's decision regarding candidate for Bishop

Nikita Loupokhine pointed out that Council needs to have a teleconference to determine how to communicate Council's decision of the candidate for Bishop. Council was reminded that other candidates can be nominated, but people need to understand that potential nominees must be vetted by the Holy Synod before their names can be presented at the Archdiocesan Assembly. Nikita read his wording of Council's statement that will be sent out to the parishes as soon as possible. On June 2, 2014, Council will hold a teleconference with the Metropolitan to determine

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the next step. As well, Council members should at this time report any feedback that they may have received from their parishes.

5. Fundraising Committee

Protodeacon Nazari reported on the state of the Centre's roof. He also explained that some of the windows are leaking, thereby increasing the heating bills.

ACTION: That Archdiocesan Secretary get quotes from three contractors and give this information to the fundraising committee. This committee will find ways to ensure that the roof is replaced in the fall of 2014.

6. Property Management Committee

Greg Rychio asked Council for more direction on what it wants from this committee beyond researching the smaller properties on the prairies. Protodeacon Nazari suggested that Greg should visit the Fairhaven property on his next visit because this committee needs to be involved in assessing the Monastery property. Protodeacon Nazari would also like this committee to assess the Archdiocesan Centre's property and make clear recommendations on both of these properties to Council.

This committee will need to make recommendations on properties of parishes that are closing down. Should we keep these properties? Should we sell them? The initial work of the committee should be to discover and inventory these properties and then make recommendations on what we should keep and what we should sell.

ACTION: That as information becomes available regarding church properties, Property Management committee should be informed.

7. Property Management Committee (cont'd) – Fairhaven property

It was noted that St. Silouan's the Athonite Monastery is asking to be reimbursed for the presented invoice of more than \$8,000.00. The invoice itemizes purchases and expenditures of materials needed to carry out renovations necessitated by the move from the "old house" to the "new house." Note that the invoice will be recorded as dated May 23, 2014, and that it is in the amount of \$8,623.84.

ACTION: That Council agree to cover expenses to date for these renovations, but Council insists that the treasurer advise the Monastery via a letter that it must get pre-approval from Council before incurring any further expenses. That is to say, Council will not consider covering any expenses for projects that have not received pre-approval. Nikita Lopoukhine

8. Property Management Committee (cont'd) Annunciation Cathedral and Archdiocese Properties Development

By way of information, Nikita explained that the Archdiocese and the Cathedral are in a dialogue with a housing agency (Ottawa Centre Housing Corporation) regarding the development of these properties for an affordable housing build. Subdeacon Matthew Culhane chairs the internal committee that has representation from both the Cathedral and the Archdiocese. This internal committee meets with the Housing Corporation. No decisions have yet been taken. This endeavor presents a challenge for both the Cathedral and the Archdiocesan Centre. The earliest any development can take place is two years from now.

XXXIII. Resolutions from the Archdiocesan Assembly of 2013

Clergy Retirement Savings Plan – Fr. Phillip Eriksson

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Fr. Phillip reported that he does not yet have a proposal ready to bring forward. He will present one to the fall meeting of Council.

Parish Contributions to the Archdiocese of Canada (Nikita Lopoukhine)

Parish contributions have increased in the past year, but some parishes are still not properly tithing. Some are not contributing at all to the Archdiocese.

ACTION: That the treasurer write an individualized letter to parishes in which he reports figures from their most recent CRA report followed by a figure for the expectation of their tithing to the Archdiocese. – Nikita Lopoukhine.

Motion: Deacon Justin moved and Archpriest Anatoly Melnyk seconded that at our next regular assembly we ask the assembly to vote on amending our by-law resolution calling for 10% tithe to the Archdiocese. The amendment would specify that each parish must donate to the Archdiocese either 10% of its income or a fixed annual amount of money per parishioner (as determined by the Assembly), whichever is greater. The motion was defeated: three for and seven opposed.

Greg Rychio said that he would like to see “successful” parishes – that is, ones who tithe 10% or better – have the opportunity to explain the benefits of tithing to the Archdiocese.

Session IV of the Archdiocesan Council meeting adjourned at 12:00 a.m. for lunch.

Session V – Saturday, May 24, 2014

Session V of the Archdiocesan Council meeting convened at 1:00 p.m.

XXXIV. STAS

Fr. Gregory and two deans will find a STAS representative to replace Jeremy Scratch. The STAS award has been stalled since STAS has basically been “on hold” for the last eight months.

ACTION: That at our next assembly, there will be an unveiling of the STAS award – a new pin. – [Father Gregory Scratch].

XXXV. New Business

1. Annunciation/St. Nicholas Cathedral 10th Anniversary – Nikita Lopoukhine
There is a great deal to celebrate. The anniversary is an opportunity to build community within the Cathedral. Bishop Irénée has been asked to speak to the Cathedral's Parish Council to begin the process of preparation. Preparations will include outlining a history of the Cathedral's provenance. Nikita will represent the Archdiocesan Council on this committee, which will also include one or more people from the Cathedral.

ACTION: That Nikita be given permission from the Archdiocesan Council to come back with some plans. He will then work with the fundraising committee. – Nikita Lopoukhine

2. Date of Next Meeting

The date of our next meeting must coordinate with the date of the special Archdiocesan Assembly. Tentative dates for the Clergy Synaxis, Archdiocesan Council, and the Assembly are October 1 to October 3 of 2014.

Motion: Protodeacon Nazari moved and Greg Rychio seconded that the meeting adjourn.

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The meeting ended at 1:30 p.m. with prayer and singing.

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Respectfully submitted,
Barbara North]

Approved on 01 October, 2014



+ His Grace, Right Reverend IRENÉE (Rochon)
Bishop of Québec & Administrator of the Archdiocese of Canada



+ Archpriest Anatoliy Melnyk
Chancellor, Archdiocese of Canada



Protodeacon Nazari Polataiko
Episcopal Secretary, Archdiocese of Canada

Bishop Irénée's itinerary
October 2013 - May 2014

OCTOBER 2013

- 06 - Liturgy at St-Benoît de Nursie in Montréal
- 10 - Travel to Vancouver
- 11 - Meeting with Fr. Gregory and Brotherhood
- 12 - BC Deanery Meeting
Vespers at St. John of Shanghai Mission
- 13 - Liturgy at All Saints Monastery in Dewdney, BC
Vespers at Holy Resurrection Sobor in Vancouver
- 14 - Travel to Holy Synod meeting in NY
- 15 -18 Holy Synod in Syosset, NY
- 20 - Liturgy and diaconal ordination of seminarian Kyle Parrot at St.
Vladimir's Theological Seminary
- 23 - Liturgy of St. James at the Church of The Sign in Montréal
- 27 - Liturgy at Annunciation Cathedral in Ottawa
- 31 - Meeting with Deans in Ottawa

NOVEMBER 2013

- 01-02 Archdiocesan Council in Ottawa
- 03 - Sunday - Diaconal ordination of Sd. Justin Mitchell at
Annunciation Cathedral in Ottawa
- 07 - 75th Anniversary of St.Vladimir's Seminary in Yonkers, NY
- 10 - Sunday - Liturgy in Rawdon, QC
- 17 - Sunday - Liturgy in Québec City, QC
- 24 - Sunday - Liturgy in Ottawa, ON
- 28 - Travel to Istanbul, Turkey
- 30 - Saturday - Feast of St. Andrew the First called at the Phanar

DECEMBER 2013

- 01 - Sunday - Liturgy at St.Panteleimon's Podvorie in Istanbul,
Turkey
- 02 - Travel to St. Petersburg, Russia
- 04 - Liturgy for feast of the Presentation in St. Petersburg

- 05 - Travel to Moscow
- 06 - Liturgy for St. Alexander Nevsky in St. Catherine's church in Moscow
Vigil
- 07 - Liturgy with Metropolitan Hilarion at St. Catherine's church in Moscow
- 08 - Liturgy at St. Catherine's church in Moscow
- 09 - Return to Montréal
- 24 - Vigil at St. Benoît de Nursie Parish in Montréal
- 25 - Christmas Liturgy at Annunciation Cathedral in Ottawa
- 29 - Liturgy in St. Seraphim Parish in Rawdon, QC

JANUARY 2014

- 05 - Liturgy in St. Seraphim's parish in Rawdon, QC
- 06 - Vigil of the Nativity at Saints Peter and Paul Sobor in Montréal, QC
- 07 - Liturgy of Nativity at Saints Peter and Paul Sobor in Montréal
- 08 - Liturgy at Saint Seraphim's parish in Rawdon
- 09 - Liturgy in Rawdon
- 12 - Liturgy in Rawdon
- 18 - Liturgy for the eve of Theophany in St. Vladimir's Church in Halifax, NS. Diaconal ordination of Monk Cassian
Concelebration with Bishop Alexander.
- 19 - Theophany - priestly ordination of Hierodeacon Cassian Marek and diaconal ordination of Sd. Alexander
- 20 - 21 Annunciation Monastery in New Germany, NS
- 26 - Liturgy at St. Gregory of Nyssa Parish in Kingston, ON
- 29 - Travel to Los Angeles

FEBRUARY 2014

- 02 - Liturgy of the Meeting of the Lord with H.E.Archbishop Benjamin at Holy Virgin Mary Cathedral in Los Angeles
- 09 - Liturgy at St. Benoît Parish in Montréal, QC
- 14 - Visit of Metropolitan Tikhon and Bishop Michael to Ottawa
- 16 - Liturgy with Metropolitan Tikhon at Annunciation Cathedral in Ottawa, ON

- 19 - Travel to Alaska
- 20 - 21 Episcopal consecration of Bishop David in Anchorage, Alaska
- 22 - 23 Liturgy and intronisation in Sitka, AK
- 27 - Liturgy and diaconal ordination of Sd. John Gryba at
Annunciation Cathedral in Ottawa, ON

MARCH 2014

- 02 - Liturgy and priestly ordination of Deacon John Gryba
- 03 - 08 First week of Great Lent at St. Seraphim's parish in Rawdon
- 09 - Liturgy at St. Silouane's Monastery in Johnstown, ON
- 13 - Patronal Feast Vespers at St. Benoît parish in Montréal, QC
- 16 - Liturgy at St. Benoît Parish in Montréal, QC
- 17 - Travel to Syosset, NY
- 18-21 - Holy Synod meeting in Syosset, NY
- 23 - Feast of the Cross at Christ the Saviour Sobor in Toronto, ON
- 25 - Patronal Feast of the Annunciation Cathedral in Ottawa, ON

APRIL 2014

- 04 - Matins of the Acathiste at St. Benoît in Montréal
- 06 - Divine Liturgy at Rumanian parish (patriarcal) of Archangels
Michael and Gabriel in Montréal
Vigil for Annunciation at Sts. Peter & Paul Sobor
- 07 - Divine Liturgy at Sts. Peter and Paul Sobor
- 08 - Holy Unction at Annunciation Cathedral, in Ottawa
- 10 - Meeting of Canadian Conference of Orthodox Bishops in Toronto
Evening meeting with some members of Christ the Saviour
Sobor
- 11 - Meetings in Toronto
- 13 - Palm Sunday at Saints Peter and Paul Sobor in Montréal
- 16 - Presanctified Liturgy in St. Seraphim Church in Rawdon
Holy Unction in Rawdon and Montréal
- 17 - Holy Thursday at St. Benoît, in Montréal
- 18 - Holy Friday in Montréal
- 19 - Holy Saturday in Montréal
- 20 - Pascha at Ottawa Cathedral
- 21-May 5 France

MAY 2014

11 - Christ the Saviour Cathedral in Toronto

18 - Holy Trinity Parish in Québec

**Report of the Episcopal Secretary and
Secretary of the Archdiocese of Canada to the
Archdiocesan Council of the Archdiocese of Canada (OCA)
Ottawa, Ontario
May 23-24, 2014**

Your Beatitude, Your Grace, Reverend Fathers, Brothers and Sisters in Christ:

It is my honour to present to you the report of my activities as the Episcopal Secretary and the Secretary of the Archdiocese of Canada for the period from November 2013 to the end of May 2014.

Archdiocesan Office

The majority of my regular office hours have been dedicated to the daily correspondence, parish files and regular operation of the Archdiocesan Office. Also, various obediences, assignments and responsibilities were fulfilled outside of the Archdiocesan Centre, across Canada and abroad. The Archdiocesan Office, as you can see, is organized and functioning as well as possible.

At the present time, I am working on the large task of the parish files. The information that was received from the 2012 Parish Report Forms was processed, and based on that I will be sending out a letter with the list of missing documents to each parish, together with the 2013 Parish Report Forms. I hope to complete this work by the end of this year.

All office documentation is properly filed and organized, and Vladyka's correspondence is properly filed and organized and answered in a timely fashion.

On average, I work six days a week at the Archdiocesan Office (or if not at the office itself, then on archdiocesan business).

Telephone calls are redirected to my mobile phone at all times in case I am not in the office.

Mail, E-Mail and Correspondence

Mail and e-mail are checked on a regular basis, and presented to His Grace. Upon His Grace's blessing and approval, the replies to the various letters are mailed out in a timely fashion. All Vladyka's correspondence is recorded in catalogues and properly filed as usual. The confirmation letters are sent to the parishes as soon as dates of the archpastoral visits to the parishes are confirmed.

New Web-site

In the early spring of this year, our long-time Webmaster, Alexander Ovodov, retired from his duties. Priest Geoffrey Ready graciously agreed to serve as the Archdiocesan Webmaster. Father Geoffrey was recently received from the Moscow Patriarchate into the ranks of the clergy of the Archdiocese of Canada. Being bilingual (English, French), he is working together with Mother Seraphima (Lavoie), and they are continuing to develop the French section of our web-site. We expect that the French and English sections will soon be identical. Also, in the near future, we should see significant changes to our site, since Father Geoffrey is a professional webpage designer.

Again and again, we strongly request that every deanery, local parish, clergy and parish members submit news items to be shared with other parishes as soon as possible after an event. Please remember our web team in your prayers.

Organizing Bishop Irénée's Travelling, and Travelling with Vladyka

As usual, I have been taking care of Vladyka Irénée's travelling preparations and agenda. I try to book trips in such a way that Vladyka can visit as many parishes as possible during the same trip. Each parish is given an invoice for the travel expenses of His Grace, and most of the parishes are making an effort to cover these expenses. We are strongly emphasizing to each parish the importance of contributing to the cost of such visits.

I also accompanied Vladyka on some of his pastoral visits. In addition I also made several trips on behalf of the Archdiocese, either with the specific blessing of Vladyka to represent His Grace, or upon request from the Office of External Church Relations of the OCA:

Nov. 6-8, 2013:	NY (St. Vladimir's Seminary Anniversary)
Nov. 13, 2013:	Montreal (AVAC)
Nov. 28-Dec. 2, 2013:	NY (Istanbul, Ordination of Archbishop Job (representing the OCA))
Dec. 2-9, 2013:	St. Petersburg, Moscow (OCA visit to St. Catherine's Church Parish Feast)
Jan. 17-22, 2014:	Halifax (Parish Visit, Ordination of a Deacon, and Priest)
Jan. 26, 2014:	Kingston (Parish Visit, Annual meeting)
Feb. 4-5, 2014:	NY (Metropolitan Council meeting)
March 9, 2014:	Spencerville (Pastoral Visit)

March 17-20, 2014: NY (Holy Synod)
March 22-23, 2014: Toronto (Parish Visit, meeting with members of the parish council)
April 9-11, 2014: Toronto (Meeting with Metropolitan Sotirios, Meeting with new Webmaster, Meeting with the members of the Parish Council)
May 10-11, 2014: Toronto (Conference, Meeting with the members of the Parish Council)

Fair Haven

At this time, the Spencerville property is functioning as the unofficial residence of Archbishop Seraphim, and of the now 100% incorporated Monastery of St. Silouan the Athonite. I have visited Fair Haven three times since November to check on the property, and to talk with the occupants. The Monastic Community has started to take care of the finances of the property and the Treasurer, Nikita Lopoukhine can inform you of these details. The Monastic Community requested copies of the necessary documentation in order to change the tax status of the property. With the Blessing of His Grace, I wrote a letter to them giving them the permission to undertake this task, and informing them that they will receive copies of all documents that are requested.

At the beginning of the year, a land survey company approached the Archdiocese of Canada with the request to grant them permission to schedule an inspection of the property regarding a possible future gas pipeline. After consulting with our legal committee, and with the blessing of His Grace, I signed all the necessary documents. In return, the Archdiocese was given a cheque for \$1000.00 for the permission to have these inspections take place.

Property & Liability Insurance

We have renewed our property and liability insurance with the same company. After a review of the plan summary with Father Phillip Eriksson, I renewed the contract for the year 2014.

One of the important projects for the coming year is to make sure that all our parishes and archdiocesan entities carry public liability insurance. Some of our parishes at this time still do not have adequate insurance coverage, and therefore they open the Archdiocese to the risk of legal problems. All parishes are obliged to submit a record of their insurance policy to the Archdiocesan Office.

At the last meeting, I reported that we potentially might have been involved in a defamation suit, but by God's Grace and with the timely help of the Archdiocesan lawyer, this was avoided.

Clergy Extended Health Plan Insurance

Upon recommendation of our broker, Father Phillip and I made a decision to move our group plan to a different insurance carrier. The new contract was signed at the end of April and as of May 1, we are covered. Just last week, I received the necessary information along with the membership cards and distributed them to all the plan members. I thank Father Phillip and the Treasurer Nikita for their assistance.

Again I would like to emphasize the immediate need to establish an archdiocesan clergy pension plan.

Liturgical Celebrations

From November 2013 until now, I was blessed to concelebrate in the following services (numbers approximate): 36 Divine Liturgies, 22 Vigils, 10 Vespers services, 8 Molebens and other Divine Services.

Theological Education Committee and Diaconal Training

Following upon the blessing of His Grace, Bishop Irénée, the second Summer Diaconal Practicum, organized with the assistance of the St. Arseny Orthodox Theological Institute in Winnipeg, was cancelled together with the Clergy Synaxis. I hope to have this practicum rescheduled for a date later this year.

I was able to assemble a committee with the following representation from each deanery:

Archpriest Michael Fourik – BC, Priest Mathew Francis – AB, Priest A. Estabrooks – MB, SK, Protodeacon N. Polataiko – ON, Priest G. Nimejian – QC.

We have not yet had a chance to meet and to discuss certain subjects, but we have prepared a Point of Reference document for this committee and I hope we will be able to have our first meeting this summer.

AVAC

The Archdiocesan Vocation Assessment Committee has had only two meetings during this time. We interviewed one candidate from Winnipeg for possible ordination to the Holy Diaconate. A second candidate was interviewed for reception into the ranks of the clergy from the ROCOR. Reports from this interview were submitted to His Grace, Bishop Irénée; the candidate was subsequently received into the ranks of the clergy of the OCA and the

Archdiocese of Canada. Several interviews will be scheduled with the blessing of His Grace in the near future.

Metropolitan Council

I was invited to participate in the sessions of the Metropolitan Council as consultant on the subjects of Ukraine and Ukrainian Orthodox relations in particular, by the Director of the Department of the External Affairs and Interchurch Relations, Archpriest Leonid Kishkowsky. It was a very interesting meeting. I was asked by the Chancellor of The Orthodox Church of America, Archpriest John Jillions, to have a meeting with the members of the Lesser Synod regarding the upcoming visit of His Beatitude, Metropolitan Tikhon and His Grace, Bishop Michael to Ottawa.

The Holy Synod of Bishops

Once again, I was invited to participate in the sessions of the Holy Synod of Bishops of The Orthodox Church of America as a consultant on the subjects of Ukraine and Ukrainian Orthodox relations, in particular by the Director of the Department of External Affairs and Interchurch Relations, Archpriest Leonid Kishkowsky.

Other Archdiocesan Matters

The Archdiocesan Office is also dealing with the following matters at the present time:

I was very much involved in the work of our newly established committees and their respected chairs. Our first task was to find suitable candidates to work on each committee and to prepare points of reference describing goals and tasks for each committee. I had several consultations with each of our committee chairs trying to establish priorities for their work.

As I reported previously, one of our most important tasks is to make sure that the operation of the Archdiocesan administration is supported financially by our parishes. This task requires the establishment of several committees. The Fundraising Committee has some ideas, and it is hoped that Father Andrew Applegate will make a presentation shortly. We have had several meetings with Deacon Justin Mitchell to discuss proposed ideas for our Business Development and Investment Committee and we will hear about it later today and tomorrow. The By-Laws Committee is preparing new Archdiocesan By-Laws for October 2014, and we are planning to have these By-Laws accepted by this body at that

time. Father Matthew Francis has engaged a lawyer from his firm to help out with this project.

Unfortunately we have had some bad news as well. Deacon Peter Choi has resigned from the Archdiocesan Council due to a heavy work schedule. Therefore, the Christian Education and Youth Committee chair is now vacant as well as the position of BC Lay Representative to this Council. One of the projects of this committee, "Regulations For Parish Schools," was in progress. I took it upon myself to complete this draft, and at the present time it is undergoing editing. When the document is ready, it will be presented to His Grace for his approval.

Father Matthew Francis prepared a point of reference document for the Missions Development Committee. Please consult the attached report. The Human Resources Committee has had several conversations on related topics and Barbara North will be giving a report on the work of this committee as well.

Dear Brothers and Sisters in Christ, as you can see, many very important issues are being brought forward. In my last report I said "that our Lord, in His wisdom and mercy never gives us a bigger cross than we can carry. Everything that is given to us is given to us for our benefit and we will be able to fulfill it with God's help."

Today, I would like to thank those who are making time in their busy life to do work for the growth and development of the Archdiocese of Canada. As we can see, the various committees have begun their work and we are already seeing the first results of this effort. I hope that after studying these first documents, proposals and ideas, they will receive your suggestions and support.

I sincerely thank you all, and may God grant you many blessed years in the service of His Holy Orthodox Church.

Respectfully,
Protodeacon Nazari Polataiko
Episcopal Secretary, Secretary of the Archdiocese of Canada,
The Orthodox Church in America
31 LeBreton St. N.
Ottawa, ON K1R 7H1
Tel. (613) 233-7780
Fax. (613) 233-1931
Cell. (613) 697-0889
Email: secretary@archdiocese.ca

INCOME

CONTRIBUTIONS TO ARCHDIOCESE	
CONTRIBUTIONS THROUGH BISHOP	13,828
PARISH CONTRIBUTIONS TO DIOCESE	147,599
CONTRIBUTIONS FOR Syosset	16,266
Total CONTRIBUTIONS TO ARCHDIOCESE	\$177,693
STANDING APPEALS	
PARISH SP APPEAL FOR CHARITIES	981
PARISH SP APPEAL FOR EDUCATION	7,207
PARISH SP APPEAL FOR MISSIONS	2,206
SPECIAL APPEAL Fair Haven/St. Silouan	
Auxilliary BISHOP FUND	
Bishop's CAR	800
TOTAL SPECIAL APPEALS	\$11,194
RENT AND OTHER INCOME	
Fair Haven	4,550
ADOC House	200
Sifton rent	600
TOTAL SALES	\$5,350
Medical Insurance collections	\$71,852
SPECIAL COLLECTIONS	
Purchase of ADOC House	14,950
Episcopal Secretary/STAS	46,863
Bishop's Gift	810
Assembly	31,649
Synaxis	7,150
Uganda Orphanage	1,118
TOTAL SPECIAL COLLECTIONS	\$102,539
MISSIONS, CHAPELS, MONKS and Institutions	
Blessed St. Arsenyi Institute	15,670
Labelle Community	5,102
Monastic Life - Westport	1,650
Uganda Orphanage	1,118
Whitehorse Yukon Mission	17,038
TOTAL MISSIONS, CHAPELS, MONKS & Inst.	\$40,578
TOTAL GST RETURN	\$7,147
Total Interest Income*	\$325
Insurance Claim	\$3,665
Net profit from sale of House	\$13,722
Messenger Income	\$1,401
TOTAL OTHER INCOME	\$750
TOTAL INCOME	\$436,215
IMCOME EXPENSE DIFFERENCE	-\$32,621
(continuation of expenses list)	
Purchase of ADOC House	
fees and down payment	14
loans interest	9,317
loan fees	
TOTAL Purchase of House	\$9,331
Cost of break in (refnded by insurance)	\$3,662
MISSIONS, MONKS, CHAPEL and Inst. support	
Blessed Arsenyi Institute	31,294
Labelle, St. Sergius	10,600
Annuciation Monastics	500
Holy Transfiguration Monastery	500
MONASTIC LIFE:WESTPORT	1,650
Whitehorse, Yukon support	12,305
Total MISSIONS, CHAPELS, Monks and Inst. support	\$56,849
PAYMENTS TO NON REGISTERED CHARITABLE ORGANIZATIONS	
Support of Students	\$2,500
IOCC	\$3,145
UGANDA Orphanage	\$1,078
TOTAL CHARITABLE PAYMENTS	\$6,723
TOTAL - CONTRIBUTION TO REGISTERED CHR	
ASSEMBLY	\$31,982
Health Insurnace expenses (non Executive)	72,064.50
Youth Rretreat	
TOTAL EXPENSES	\$468,837

EXPENSES

Office	
Archbishop's Cell Phone	1499
Bookkeepre charges	2506
TELEPHONE EPISC. Exec. Assist.	1748
POSTAGE	1181
TELEPHONE BISHOP'S OFFICE	1458
internet	802
furniture	256
Total OFFICE	\$9,450
BANK CHARGES	4944
COPIER SERVICE PACKAGE	515
Incorporaton Fee	30
Investigation fees	4861
PRINTING SERVICES	272
Legal fees	3592
Office Cleaning	100
Courier	122
TOTAL SERVICES	\$14,435
Office Supplies	1659
SUNDRY SUPPLIES	328
TOTAL SUPPLIES	\$1,987
ADOC House Maintenance fees	4685
INSURANCE (includig liability)	4583
ADOC House heating	3404
ELECTRICITY - On. Hydro	6616
HEATING - Oil Ultramar	2445
Security Alarm	424
TAXES ON PROPERTIES	5499
Mortgage and interest Payment	24007
Water and sewer	209
TOTAL REAL ESTATE EXP.	\$51,871
TOTAL EQUIPMENT/FURNITURE	\$100
travel	
expenses	461
TOTAL STAS expenses	\$461
TOTAL TO MISSIONS CONTRIBUTIONS	\$0
CAN CNCL OF CHURCHES dues	
FAIR HAVEN maintenance	\$3,733
Metropolitan Council Travel	1055
miscellaneous and agent fees	385
Executive travel (synod and other)	9964
Assembly costs (hotel, etc.)	4072
Total OCA PAYMENTS	\$15,476
Archbishop net stipend	25597
EPISC. Exec Assistant (net stipend)	44096
BISHOP'S (net) STIPEND	26000
RRSP CONTRIBUTIONS	2500
TOTAL REMUNERATION AND HONORARIA	\$98,193
RECEIVER GENERAL:CPP_DIOCESE	1633
RECEIVER GENERAL:CPP_EMPLOYEE	1633
RECEIVER GENERAL:EI EMPLOYEE CONT	591
RECEIVER GENERAL:EI DIOCESE CON.	827
RECEIVER GENERAL:INCOME TAX	14507
RECEIVER GENERAL SP. ASSESSMENTS	
MEDICAL BENEFITS	11590
Total Benefits	\$30,781
CAR (gas and repairs)	2960
Episcopal Secrety car expenses	6185
Food	1224
car rentals	355
hotel	1864
car insurance	1213
CAR PURCHASE and payments	5097
CCC related travel	2562
COUNCIL RELATED TRAVEL	4065
EXECUTIVE	14788
Travel Agent Fees	1070
miscellaneous travel expense	556
TOTAL TRAVEL	\$41,939
Shipping & PRODUCTION OF MESSENGER	\$733
PST	\$33
TOTAL GST	\$1,859
TOTAL HST	\$12,598
clergy Synaxis	\$4,500
MISCELLANEOUS	\$76
CLERGY Assistance Program	

YEAR 2013

(CONTINUATION ON LEFT SIDE OF SHEET)



d expenses
> lunch

n fee

nses
payment

STATEMENT OF NET WORTH - 2013

LIQUID ASSETS

	end of April 2014
CURRENT ACCOUNT	\$9,604.60
SAVINGS ACCOUNT	\$50,371.36
STAS Account	\$2,222.77

LIABILITIES

	(end of April 2014)
MORTGAGE	\$186,979.00
Bridge Loan	\$0.00
LOANS (car)	\$2,929.20

DESIGNATED COLLECTIONS

YET TO BE DISTRIBUTED	\$63,311.65
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RESERVE FUNDS AND CURRENT ACCOUNTS

EXCEED LIABILITIES BY	-\$1,112.92
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TOTAL CASH..... **\$62,198.73**

OTHER ASSETS

ASSET (1989 valuation price) END OF YEAR VALUE

Values as per time of acquisition

DIO. CNTR/RESID. (\$97.65K)--	\$97,500
31 Lebreton St.	\$350,000
New Lot	\$26,131
DONATED Icons.. (2002)	\$40,102
SIFTON (\$5.25K)	\$5,200

Depreciating assets

AUTOMOBILE (\$35000)2008	\$9,175
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EQUIPMENT(\$9.5K)	\$674
(20% annual depr.)	

TOTAL OTHER ASSETS..... **\$528,782.60**

NET WORTH	\$590,981.33
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2013 Parish contributions

DATE PRINTED 17-May-14		TOTAL RECEIVED	CAA SYOSSET	ARCHDIO. CONTRIB.	MISSIONS	EDUCATION	CHARITY	BISHOP and other purp.	CAR	BISHOP Exec Episc.	Aux Bishop	St. Arseny I	ADOC House
Deanery	PARISH												
B	Comox:Holy Apostle Barnabas	\$0.00											
C	Dewdney:All Saints	\$1,000.00	\$100.00	\$900.00									
	Gibsons:Holy Transfiguration	\$0.00											
	Langley:St. Herman	\$6,220.00	\$522.00	\$4,698.00	\$150.00	\$150.00	\$150.00	\$550.00					
&	Vancouver- Holy Resurrection	\$17,000.00	\$1,700.00	\$15,300.00									
Y	Vancouver: St. John Shanghai	\$8,639.91	\$846.69	\$7,593.22					\$200.00				
T	Victoria:All Saints of Alaska	\$8,273.00	\$901.10	\$7,371.90									
	Whitehorse: St. Nicholas	\$400.00			\$400.00								
	Andrew/Kysylew - Nativity of th	\$300.00											\$300.00
	Andrew/Sachava - St. Michael	\$0.00											
	Andrew/Sunland - Holy Trinity	\$0.00											
	Andrew/Wostok/Buk.:St. Nickol	\$300.00	\$30.00	\$270.00									
	Calgary: St. Peter the Aleut	\$21,126.23	\$1,488.62	\$13,397.61			\$600.00	\$500.00	\$600.00	\$600.00			\$3,940.00
	Cranbrook: St. Aidan	\$1,083.18	\$108.32	\$974.86									
A	Chahor - Sts Peter and Paul	\$0.00											
I	Desjarlais - St. Nicholas	\$300.00	\$30.00	\$270.00									
	Dickie Bush - Sts Peter and Pa	\$200.00	\$20.00	\$180.00									
e	Edmonton - St. Herman of Ala	\$23,300.00	\$2,080.00	\$18,720.00						\$1,500.00			\$1,000.00
r	Edmonton - Holy Trinity	\$700.00	\$70.00	\$630.00									
t	North Bank:Holy Transfiguratio	\$500.00						\$500.00					
a	Pakan (Sm. Lake)- St. Elias	\$1,600.00	\$60.00	\$540.00									\$1,000.00
	Shandro:Holy Assumption	\$300.00	\$30.00	\$270.00									
	Smoky Lake - Holy Trinity	\$760.00	\$76.00	\$684.00									
	St. Tikhon C. O. Parishes	\$500.00						\$500.00					
	C.O.P. Social Club	\$0.00											
	Star/Lamont- Holy Transfigurati	\$1,646.86	\$100.00	\$900.00				\$646.86					
	Wasel - Holy Ascencion	\$0.00											
	Canora - St. Andrew	\$1,804.91	\$180.49	\$1,624.42									
	Kayville - Holy Trinity	\$0.00											
S	Meadow Lake:	\$3,031.28	\$303.12	\$2,728.16									
	Moose Jaw - Holy Trinity	\$4,506.84	\$431.76	\$3,885.08									
K	Narol - St. Nicholas	\$3,021.00	\$236.50	\$2,128.50				\$356.00	\$300.00				
	Sandy Lake - St Nicholas	\$0.00											
&	Saskatoon - Holy Resurrection	\$12,746.31	\$1,110.00	\$9,990.00	\$931.16	\$715.15							
	Stenen - Holy Assumption	\$0.00											
M	St. Wallburg:Sts. Peter and Pa	\$0.00											
B	Winnipeg - Holy Trinity	\$450.00	\$45.00	\$405.00									
	Winnipeg - Spring of Theot.	\$1,425.37	\$139.96	\$1,081.91				\$203.50					
	Yorkton - St. Mark	\$6,421.58	\$642.16	\$5,779.42									
	Hamilton:All Saints	\$950.00	\$95.00	\$855.00									
U	Kingston - St. Gregory of Nyssa	\$1,250.00	\$50.00	\$450.00									
N	Ottawa - Annunciation Cathedr	\$13,742.05	\$1,313.18	\$11,818.55	(\$2652.30 - 2012 contribution)								\$750.00
T	Toronto - Christ the Saviour	\$8,550.00	\$720.00	\$6,480.00				\$1,350.00	(\$1K)Auxilliary gift				\$610.32
A	Toronto:St. Seraphim	\$200.00	\$20.00	\$180.00									
R	Windsor - St. John	\$3,490.93	\$282.96	\$2546.63	\$225.00	\$205.55	\$230.79						
I	Halifax:St. Vladimir	\$4,060.75	\$386.07	\$3,474.68				\$200.00					
	Labelle - St. Sergius Chapel	\$0.00											
Q	Montreal - Sign Theotokos	\$13,000.00	\$800.00	\$7,200.00									\$5,000.00
C	Montreal - Ss Peter and Paul	\$10,970.00	\$1,000.00	\$9,000.00	\$500.00							\$470.00	
&	Montreal - St. Benoit de Nursie	\$1,667.02	\$166.70	\$1,500.32									
A	New Germany:Annunc. Herm.	\$250.00						\$250.00					
t	Quebec City: H. Trinity	\$0.00											
I	Rawdon - St. Seraphim	\$1,200.00	\$120.00	\$1,080.00									
.	St. John's - H.L. of Vladimir	\$600.00	\$60.00	\$540.00									
		\$187,487.22	\$16,265.63	\$145,447.26	\$2,206.16	\$1,616.70	\$980.79	\$5,000.36	\$800.00	\$2,100.00	\$0.00	\$470.00	\$12,600.32

Designated Funds

category	EOY 2012	Income	Payments	EOY 13 oblig.
ROLLING FUNDS				
CAA/Syosset	\$213.30	\$14,765.63	\$15,476.17	(\$497.24)
metamorphosis (Fair Haven)	(\$785.44)	\$4,550.00	\$3,732.59	\$31.97
charity	\$8,007.55	\$980.79	\$0.00	\$8,988.34
education/seminarians	\$5,782.10	\$7,206.70	\$2,500.00	\$10,488.80
mission/evangelism	\$2,511.76	\$2,206.16	\$1,000.00	\$3,717.92
SUBTOTAL	\$15,729.27	\$29,709.28	\$22,708.76	\$22,729.79
SPECIAL APPEAL FUNDS				
ADOC House BridgeLoan	reamining \$40K paid off with sale of 2801 Newman House			
Assembly&Synaxis	(\$1,000.00)	40,299	\$36,482.35	\$2,816.61
BISHOP'S BOOK FUND	\$1,896.50			\$1,896.50
Bishop's wish list equipment	\$934.25			\$934.25
Blessed Arsney Institute	\$0.00	\$15,670.00	\$15,000.00	\$670.00
Cathedral	\$200.00			\$200.00
Cathedral icons	\$100.00			\$100.00
Clergy Synaxis	SEE above			\$0.00
IOCC	\$3,155.00	\$0.00	\$3,155.00	\$0.00
Middle East	\$5,455.00			\$5,455.00
Vestments	\$0.00			\$0.00
Westport (Monk Pierre +Fr. L	\$0.00	\$1,650.00	\$1,650.00	\$0.00
Uganda Orphanaga	\$0.00	\$1,077.50	\$1,077.50	\$0.00
Yukon Mission	\$11,471.13	\$17,038.37		\$28,509.50
SUBTOTAL	\$22,211.88	\$75,734.83	\$57,364.85	\$40,581.86
Totals	\$37,941.15	\$105,444.11	\$80,073.61	\$63,311.65

Savings Account commitments	surplus	deficit
Auxilliary Bishop	\$0.00	\$0.00
Collapsed Fund (2005)	\$92,179.83	\$0.00

Apr-14

DATE PRINTED
17-May-14

CURRENT CHEQUING	\$9,604.60
SAVINGS ACCOUNT	\$50,371.36
STAS Fund	\$2,222.77

CASH FLOW (\$1,112.92)

date printed

17-May-14

	2014 Budget	2013 BUDGET	Actual 2013	Actual 2012
INCOME TOTAL	\$231,300	\$240,550	\$254,050	\$296,101
CONTRIBUTIONS TO ARCHD	\$165,000	\$160,000	\$163,865	\$142,610
SUPPORT OF BISHOP	\$10,000	\$7,000	\$13,828	\$8,249
GST return	\$7,000	\$5,000	\$7,147	\$3,580
Car operations	\$600	\$600	\$800	\$800
MESSENGER	\$700	\$1,000	\$1,401	\$400
STAS	\$45,000	\$59,000	\$46,863	\$50,459
Interest earned	\$450	\$450	\$325	\$536
Rent	\$800	\$3,000	\$800	\$6,900
RESERVE FUNDS			\$13,722 profit house	\$75,914
MISCELLANEOUS	\$750	\$500	\$750	\$819
Support of Fair Haven Ops.	\$1,000	\$4,000	\$4,550	\$5,834
TOTAL EXPENSES	\$231,300	\$249,950	\$267,965	\$314,962
REMUNERATION/HONORARIA	\$123,500	\$125,600	\$128,974	\$123,485
Gross Salary (2+ employees)	\$90,000	\$90,000	\$95,693	\$88,117
Benefits paid by Diocese	\$31,000	\$33,000	\$30,781	\$32,768
RRSP	\$2,500	\$2,600	\$2,500	\$2,600
Support of Chancellor			\$0	
TRAVEL	\$34,000	\$35,000	\$41,939	\$38,329
STAS	\$500	\$1,500	\$461	\$0
SUPPLIES	\$2,000	\$2,500	\$1,987	\$2,121
SERVICES (total)	\$8,000	\$4,000	\$14,435	\$4,000
publications	\$500	\$2,000	\$272	\$536
EQUIPMENT	\$500	\$1,000	\$100	\$700
OFFICE (tel., pstg., supprt)	\$9,250	\$10,800	\$9,450	\$11,657
BISHOP	\$2,000	\$1,500	\$2,957	\$1,518
other charges	\$3,500	\$5,000	\$3,565	\$5,961
Episcopal Secretary	\$1,750	\$1,800	\$1,748	\$1,858
POSTAGE	\$2,000	\$2,500	\$1,181	\$2,320
MESSENGER	\$1,000	\$4,000	\$733	\$1,565
REAL ESTATE	\$43,550	\$58,000	\$51,663	\$72,738
INSURANCE	\$4,500	\$4,000	\$4,583	\$3,841
Electricity	\$2,750	\$7,000	\$6,616	\$5,918
TAXES	\$3,900	\$8,000	\$5,499	\$6,754
HEAT	\$3,900	\$8,000	\$5,849	\$5,309
SECURITY (Purchase of property)	\$500	\$0	security \$424	\$20,951
MAINTENANCE	\$5,000	\$5,000	\$4,685	\$4,720
Mortgage Payments and Interest	\$23,000	\$26,000	\$24,007	\$25,245
DUES(CCC, other)	\$1,000	\$550	\$0	\$550
Transfer out of Savings Account				\$50,000
Fair Haven Operations	\$0	\$0	\$3,733	\$550
GST,HST and PST	\$8,000	\$7,000	\$14,490	\$9,267
CAP program	\$0	\$0	\$0	\$0

Parish contributions - mid May 2014

DATE PRINTED 20-May-14		TOTAL RECEIVED	CAA SYOSSET	ARCHDIO. CONTRIB.	MISSIONS	EDUCATION	CHARITY	BISHOP and other purp.	CAR	BISHOP Exec Episc.	Aux Bishop	St. Arseny I	ADOC House
Deanery		PARISH											
B C & Y T	Comox:Holy Apostle Barnabas	\$0.00											
	Dewdney:All Saints	\$0.00											
	Gibsons:Holy Transfiguration	\$0.00											
	Langley:St. Herman	\$369.70	\$36.97	\$332.73									
	Vancouver- Holy Resurrection	\$0.00											
	Vancouver: St. John Shanghai	\$7,200.00	\$720.00	\$6,480.00									
	Victoria:All Saints of Alaska	\$2,775.00	\$277.50	\$2,497.50									
	Whitehorse: St. Nicholas	\$0.00											
A l b e r t a	Andrew/Kysylew - Nativity of th	\$300.00	\$30.00	\$270.00									
	Andrew/Sachava - St. Michael	\$0.00											
	Andrew/Sunland - Holy Trinity	\$0.00											
	Andrew/Wostok/Buk.:St. Nicko	\$0.00											
	Calgary: St. Peter the Aleut	\$3,051.63	\$305.17	\$2,746.46									
	Cranbrook: St. Aidan	\$887.56	\$88.75	\$798.81									
	Chahor - Sts Peter and Paul	\$0.00											
	Desjarlais - St. Nicholas	\$300.00	\$30.00	\$270.00									
	Dickie Bush - Sts Peter and Pa	\$200.00	\$20.00	\$180.00									
	Edmonton - St. Herman of Ala	\$4,800.00	\$480.00	\$4,320.00									
	Edmonton - Holy Trinity	\$0.00											
	North Bank:Holy Transfiguratio	\$0.00											
	Pakan (Sm. Lake)- St. Elias	\$600.00	\$60.00	\$540.00									
	Shandro:Holy Assumption	\$350.00	\$35.00	\$315.00									
	Smoky Lake - Holy Trinity	\$0.00											
	St. Tikhon C. O. Parishes	\$0.00											
	Star/Lamont- Holy Transfigurat	\$0.00											
	Wasel - Holy Ascencion	\$0.00											
S K & M B	Canora - St. Andrew	\$440.25	\$44.02	\$396.23									
	Kayville - Holy Trinity	\$0.00											
	Meadow Lake:	\$0.00											
	Moose Jaw - Holy Trinity	\$0.00											
	Narol - St. Nicholas	\$850.00	\$35.00	\$315.00								\$500.00	
	Sandy Lake - St Nicholas	\$0.00											
	Saskatoon - Holy Resurrection	\$3,847.30	\$280.00	\$2,520.00	\$1,047.30								
	Stenen - Holy Assumption	\$0.00											
	St. Wallburg:Sts. Peter and Pa	\$0.00											
	Winnipeg - Holy Trinity	\$0.00											
	Winnipeg - Spring of Theot.	\$340.50	\$34.05	\$306.45									
	Yorkton - St. Mark	\$1,585.60	\$158.56	\$1,427.04									
O N T A R I	Hamilton:All Saints	\$0.00											
	Kingston - St. Gregory of Nyssa	\$0.00											
	Ottawa - Annunciation Cathedr	\$1,341.58	\$134.16	\$1,207.42									
	Toronto - Christ the Saviour	\$4,800.00	\$480.00	\$4,320.00									
	Toronto:St. Seraphim	\$0.00											
Q C & A t l .	Windsor - St. John	\$1,681.55	\$149.41	\$1344.68	\$187.46								
	Halifax:St. Vladimir	\$1,327.70	\$132.77	\$1,194.93									
	Labelle - St. Sergius Chapel	\$0.00											
	Montreal - Sign Theotokos	\$0.00											
	Montreal - Ss Peter and Paul	\$0.00											
	Montreal - St. Benoit de Nursie	\$0.00											
	New Germany:Annunc. Herm.	\$0.00											
	Quebec City: H. Trinity	\$0.00											
	Rawdon - St. Seraphim	\$0.00											
	St. John's - H.L. of Vladimir	\$1,816.72	\$125.00	\$1,125.00				\$566.72					
		\$38,865.09	\$3,656.36	\$32,907.25	\$1,234.76	\$0.00	\$0.00	\$566.72	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00

Archdiocese of Canada

Audit Committee Report to Archdiocesan Council

22 May 2014

Dear Vladyka, Brothers and Sisters in Christ,

Since the last council in August 2013, the audit committee has been working towards achieving its mandate of preparing the Archdiocese books for external audit. This is especially critical since. This is a requirement from financial institutions as well as CRA. Besides, sound financial reporting is critical for internal decision making. Having a commercial mortgage in place reiterates this need. Over the committee mandate, significant steps towards achieving our goal have been made; however, since the last council our involvement has largely been around advisory to Treasurer and Treasurer's Assistant, especially due to time constraints on the committee chairman, and the amount of work that remains to be done.

The following tasks and activities have been accomplished historically by the current committee:

1. Quickbooks accounting software has been rolled out and adopted. Significant progress has been made in using Quickbooks between 2010 and now
2. Review of 2010 / 2011 books has been carried out and recommendation issued. This included improvements to internal controls, such as using expense forms, as well as improved record keeping standards.
3. 2010 / 2011 GAAP / ASPE Compliant Financial Statements have been prepared under Notice to Reader, signed off, and submitted to Archdiocese bank. Feedback from the bank has been received, and the party has been very helpful and understanding of Archdiocese situation.
4. Review of 2012 books and preparing 2012 GAAP / ASPE Compliant Financial Statements is under way

The following tasks have been so far accomplished since the last council:

5. Ad-hoc advisory to Treasurer and Treasurer's Assistant for transaction entry and closing of 2013 fiscal year, and preparation for audit
6. Assistance with Quickbooks software to Treasurer and Treasurer's Assistant

In our view, the following tasks remain to be completed before the Archdiocese is ready for external audit, please note that the list has not changed significantly since our last report:

1. Finalize 2012 and prepare 2013 financial statements under Notice to Reader
2. Work with the bank to resolve any possible issues and misunderstandings
3. Carry out 2012 and 2013 books review engagement

Given the scope of work remaining to be done, it is proving to be difficult, as our experience has shown, to proceed without additional qualified help available in locally on a continuous basis. Again, the Treasurer and Treasurer's Assistant are doing a good job and are trying very hard to achieve their goals. However, it is critical that a resource with knowledge and experience in financial reporting and non-profit accounting is in place to help prepare books for audit, monitor internal controls, and prepare financial statements. Without that resource, and given time constraints on the committee's members, especially the chairman, as well as distance of committee members to Archdiocese office, it is proving to be difficult to achieve our mandate. The committee is planning a trip to Ottawa for audit in the near future, but there is also a concern that we would not be able to achieve our goal to audit the books, given the scope of work to be done.

Having externally audited financial statements with an unqualified opinion will give Archdiocese the following opportunities:

1. Improved access to commercial financing sources (e.g. mortgages, line of credit, etc) as well as potentially decrease the current financial costs
2. Improved access to government grants as well as non-profit financing sources
3. Ability to better compare financial results of the Archdiocese to other similar organizations, thus providing for more informed management decisions

In conclusion, I would like to thank Vladyka, Secretary, Treasurer, Assistant Treasurer, and members of the audit committee, Doug Petarsky and Fr. Rodion Luciuk, for their continued patience and support.

In Christ,

German (Herman) Ovodov
Audit Committee Chair

Deanery of Quebec and the Maritime Provinces Report to the Archdiocesan Council - Spring 2014

“...it seems that God is blessing the work of the Canadian Archdiocese here...”

The Sobor of St. Peter and St. Paul (report not received).

Sign of the Theotokos Orthodox Church: Another blessed year in His Grace is over and with it many changes in the life of our parish. Our blessed priest of 35 years Fr. John Tkachuk went into retirement at the end of August. We celebrated his service in our Annual Picnic at the Iversen farm, enjoying all of us, once more, their hospitality and we turned a page as a parish. The committee that Fr. John had appointed at the end of 2012 (comprised of Stuart Iversen, Manny Kolyvas and Lila Amirali with Fr. Cyprian as a consultant) held public Town Hall meetings every Sunday during Great Lent to listen to the voice of the Parish. Parishioners were encouraged to book an appointment and come and speak to the committee about their hopes and expectations for the new priest. Many did so and some gave a written report that was given to His Grace Bishop Irénée with the summary of the wishes and preoccupations of our Community. Many parishioners chose to also speak to members of the Committee and propose specific names of candidates. At the end of this process, with all this information, His Grace Bishop Irénée appointed Fr. Gregory Nimijean as an interim Rector and just before Christmas we had the Bishop's decision that Fr. Gregory Nimijean who is now also the Dean of Quebec and the Maritime Provinces becomes the Rector of the Sign of the Theotokos Orthodox Church. Meanwhile the Finance Committee under the leadership of Stuart Iversen is working hard to ensure that there is a solid plan and that our budget corresponds to the requests of the Archdiocese and to the needs of the Parish. Our building requires maintenance and we know the work that needs to be done after the inspection of Mr. J. Vathis from last year. We still need to look into prioritizing expenses and moving forward. Many projects of “beautifying the House” are in progress thanks to the tireless efforts and the initiative of Lesley-Ann Judge with the help of many other parishioners. We can see the difference they are making unfolding before our eyes every Sunday. Meanwhile we keep enjoying our fellowship every week at coffee hour with the generosity of everybody who takes turns to host it. Our parish is growing and maturing at its 35 years ...A lot of new projects are in the wings, both material and spiritual, such as the Greeters' Ministry and everybody is invited to participate and contribute. Come, taste and see, that the Lord is Good. - *Dr. Evangelia Amirali - Warden*

Saint Benoît de Nursie: Notre paroisse, Saint Benoit de Nursie de Montréal, a connu quelques changements dans les derniers mois. Depuis le 1er Janvier, le père Dragos Giulea est devenu le prêtre-en-charge à St Benoit. Nous avons introduit le service des vêpres chaque samedi soir et nous avons commencé aussi un programme pour les catéchumènes. À Pâques, l'un des catéchumènes, originellement catholique, a été reçu dans l'Eglise Orthodoxe à travers le sacrement de la Chrismation. Nous prévoyons également de démarrer une école du dimanche une fois par mois et d'organiser cet été des excursions de la paroisse. *Père Dragos Giulea*

Paroisse de la Sainte-Trinité à Québec: Rapport d'activité pour la période du 18 juin 2013 au 22 mai 2014. Nous pouvons maintenant célébrer les dimanches ! Les liturgies sont bilingues, en ce qui concerne la chorale, les lectures, le Credo, le Notre- Père, et la prière avant la communion. L'homélie, dite en français est traduite simultanément en russe. Nous avons : 2 baptêmes; 2 Chrismations; 1 funérailles. Objectifs : Augmenter la participation de la paroisse, toutefois nous pensons que cela se fera difficilement tant que nous n'aurons pas un lieu à nous. - Nous sommes actuellement sur une piste pour avoir un lieu à nous. Priez pour nous. *Père Nectaire Féménias*

Chapelle Sainte Marie-Madeleine (report not received).

St Vladimir Prince of Kiev Church in Halifax (report not received).

Holy Lady of Vladimir Mission Station in St. John's: The life of the mission has undergone a significant change in the past year. On an external level, perhaps what is most notable is the flowering of the liturgical life. During the non-winter months, with God's help we were able to keep up a fairly robust schedule of services, serving Matins and Divine Liturgy early Tuesday mornings, Vespers on Thursday evenings and again on Saturday evening. Divine Liturgy and Matins were then served together on Sunday morning. Some alterations proved necessary during the winter months - winter was particularly difficult in Newfoundland - and so we reduced our schedule to one service during the week. Into this general schedule have been inserted "All-Night Vigils" when the Typicon (and circumstances) permit them. The focus on prayer expressed here has borne fruit, such that the community now is made up of 34 members, as well as 17 children, roughly 80% of which attend at least once a month. There are also five who, though they are not members in the precise sense of the word, continue to hover around the community, appearing at services. Of these 54 souls, at least 10 are new to the community in the last year (some have moved here, others had only just begun to participate in the community's life). The path thus far has not been without bumps, however. St John's is largely a city of transition and thus a number of families have moved away. This will likely continue as the local economy is largely supported by oil and the university. In addition, one individual - a subdeacon - left the Holy Orthodox Church returned to Anglicanism shortly after my arrival. On an internal level, joyfully it may be said that most of the regulars have made their confession at least once in the course of the year, and there is an obvious movement towards regular confession by some. In addition, it has been noted that the community has undergone a 'culture change'; such a phenomenon cannot be observed unless the bulk of the community was behind it for this is not something that can be imposed. This can only be the result of people, of their own will and out of their own desire, turning towards the spiritual life. It is interesting to note that though part of this change has come through adopting a much more structured manner of life, there is still an air of freedom and joy. After Holy Week and Pascha, it was reported to me that one of our parishioners, said with tears in his eyes that he felt the entire week like he was truly in his 'mother's house' and that he had never felt this way in church before. Our greatest struggle is regular, every-Sunday attendance. Once a month, especially for ones who are not used to regular attendance, let God see our good-disposition towards him and thus creates room in the heart for him to visit us with grace, but this visitation is to inspire us to attend more regularly. We are, however, slowly making progress here. In general, it seems that God is blessing the work of the Canadian Archdiocese here. There will indeed be rough patches, both on account of the challenges of the local, but also because the community is guided by a young, inexperienced priest. I am confident, however, that with God's grace and by His Grace's prayers, the community will prosper despite all. *Fr. John Palmer*

Respectfully submitted by,
Archpriest Gregory Nimijean
Dean of Quebec and the Maritime Provinces

Manitoba and Saskatchewan deanery report

Spring Archdiocesan Council meetings, May 22, 2014

Your Beatitude, Your Grace, Fathers, Brothers and Sisters.

In the past six months I have proactively endeavored to create an open level of communication with the rectors and clergy of our largest deanery. I have asked that parish bulletins and newsletters be sent to me. I have also endeavored to call and emailed our clergy on their feast days and anniversaries throughout the ecclesiastical year as well as communicating news regarding Archdiocesan life. The initial results have been positive and constructive. I hope to better commit myself to cultivating this important task.

The goal this year is to visit as many parishes as I can, meeting with the faithful and clergy face to face at Annual General Meetings when possible. To date I have attended the AGM's of Holy Trinity (Winnipeg) and the Life giving Springs Mission (Winnipeg), as well served and met the faithful of Holy Trinity (Moose jaw), St. Andrew the First Called (Canora), and St. Nicholas (Sandy Lake). It was initially planned to hold a deanery meeting over the course of the proposed clergy synaxis. Although this did not happen we are considering a few dates to meet in late June.

The retirement of Archbishop Seraphim this spring had (and does) occupy much of my conversations within the deanery. The pain and sorrow of his situation is bearing heavy on our hearts. We collectively continue to pray and offer services for him in the hope that the Lord brings clarity and peace to our deanery, Archdiocese and Church.

As the dean I also have a place on the board of directors for the Saint Arseny Institute. This has been very productive. It is essential that we assure this dedicated organization of its importance within the Archdiocese.

Life in the Deanery

Manitoba/Winnipeg

St. Nicholas, Narol, has just completed a new set of bylaws that reflect our current situation, and life in the Archdiocese of Canada. We will be having a special meeting to approve these by-laws to be submitted to the Archdiocese for approval.

Late this winter we also received a former Anglican priest (Stephen Sharman) who with over 20 year's pastoral experience is willing to serve this deanery as a priest (having also gone through AVAC). He has much to learn and has been patient in his service. Lord willing he will be an excellent servant within the deanery.

Our former rector, **Archpriest Robert Stephen Kennaugh** had some serious health problems this winter necessitating the quick the sale of the family home, and the move to a new manageable residence. By the Lord's mercy he has recovered. For this we are truly thankful!

Holy Trinity Sobor this year and for the first time in almost a decade had a balanced budget as well elected a whole new council reflecting its current composition of new Canadians from Eastern Europe. **The Priest Roman Pavlov** has started cultivating a healthy parish, glory to God! Conversations have being initiated to increase its financial contributions to a "meaningful amount" with Fr. Roman and Holy Trinity's council. I concelebrate with him on a regular basis.

The Life Giving Springs of the Mother of God, mission was presented an opportunity to purchase a former Ukrainian Catholic Church this spring. Although it looked promising, it was apparent that the time for this little parish to take this step was not right. A discussion about the long term viability of the mission needs to be had, especially given the age and health of its current priest in charged **Priest Anthony Estabrooks**. Ensuring the mission's health and presence in Winnipeg proper is my highest concern. Informal conversations have take place exploring what options might be available for them.

This spring the Winnipeg Orthodox Clergy Association served a Moliben to the Mother of God for the people of Ukraine. What was remarkable about this service was that it was held at the Greek Church and served by our clergy (Fr. Roman and I), the ROCOR priest (Priest Monk Raphael) and the supply priest for the Winnipeg deanery of the UOCC. This service went a long way to demonstrate that our jurisdiction and clergy (even a Russian born priest) cared about the turmoil in Ukraine affecting our Ukrainian brothers and sisters here in Canada

Saskatchewan

St. Mark's in Yorkton had a scare this winter when **Archpriest Rodion Luciuk** experienced some health issues. Although these issues were thankfully resolved (allowing him to serve a reduced Holy Week and Paschal schedule) he is due to have knee surgery this summer. Fr. Rodion is still active in the bulk of our rural parishes.

St. Andrew the first called mission in Canora has a substantial budget shortfall this year and as such will not be able to continue with its current financial obligations to its rector, the **Hieromonk Vladimir (Lysak)**. Although committed to the vision of having a regular liturgical life in English, it has to re-evaluate. Ongoing conversations with the Archdiocese are taking place to insure any changes do not adversely affect either the parish or Fr. Vladimir.

Holy Resurrection in Saskatoon enthusiastically received the news of the elevation of their longtime **deacon Terry Papish** to the Protodiaconate. Although his health is frail, he still contributes in many ways to the life of the parish helping its **rector Pr. Pau Ruiz-Gomar** both liturgically and pastorally. Holy Resurrection recently installed new windows in their temple.

Holy Trinity in Moosejaw continues to grow with new catechumens and faithful. They have just finished a large renovation project that includes an elevator. **Priest John Bingham** continues to be an active presence within the larger community.

All Saints parish, in Meadow Lake has been actively served once a month **by Priest Leonard Herrem**. Fr. Leonard has been gently pushing this community towards a future with a full liturgical life and a full time pastor. All Saints' will become home to new members from St. Herman of Alaska (Langley BC) later on this spring.

The Manitoba/Saskatchewan deanery is home to many rural parishes with very limited services and members. With **Gregory Rychlo** (Archdiocesan lay representative for this deanery) I have started to make an inventory of our rural parishes documenting their liturgical and fellowship life in order to insure a regular liturgical presence. Regardless of whether a parish like St. Nicholas in Sandy Lake MB (Three hours west of Winnipeg) has services once a month and certain feast days, or a parish like St. Larvrentius in Minitonas MB (four hours north of Winnipeg) have a service once a year, meeting their needs however great or small, acknowledges our historical roots and the Saints that cultivated the faith we now hold, decades latter.

Priest Gregory Scratch

St. Nicholas, Narol

Dean of Manitoba and Saskatchewan



Orthodox Church in America
Archdiocese of Canada
Deanery of Alberta & the Northwest Territories
Office of the Dean
Very Reverend Fr. Phillip Eriksson
Rector - Holy Martyr Peter the Aleut Orthodox Church
c/o 156 Signal Hill Cir. SW
Calgary AB T3H 2H2
Office/Home: (403) 686-4270
FAX: (403) 290-8510

Report of the Dean of Alberta & the Northwest Territories Archdiocesan Council Meeting - May 23 - 24, 2014

Christ is Risen!

Since the fall meeting of the Archdiocesan Council, things have been relatively quiet in the deanery, all things considered. The trial and conviction of our ruling Bishop, His Eminence Archbishop Seraphim and his subsequent retirement has been on the hearts and minds of the faithful of this deanery, as I anticipate they are in the other deaneries. As mentioned in the report to the Assembly last summer, we are thankful that His Grace, Bishop Irénée has been present to carry on the pastoral needs of our archdiocese in these times. There is a great deal of speculation regarding the future of our diocese and the process involved in the selection, election and consecration of a new ruling bishop for the diocese. In the meantime, His Grace's presence and pastoral support has been of great value to us.

The pastoral assignments have, by and large, been going well and the parishes seem to be obtaining the ministry needed and there have been no complaints that have come to my attention.

- Fr. Nicolai Nikolaev continues to faithfully look after his rural communities (the St. Tikhon group of parishes) in northeastern Alberta.
- In spite of the legal matters in which Fr. Philip Speranza is embroiled, he continues to faithfully pastor at Holy Trinity in Edmonton. He has recently requested Fr. Matthew Francis to assist him at Holy Trinity whenever he is able.
- Nothing has been heard with regards to Fr. Ron Poworoznik. (A rumour has it that he is attending at the Antiochian parish in Edmonton.)
- Fr. Vincent Lehr's status continues as interim Priest-in-Charge at St. Herman of Alaska in Edmonton and things seem to be going well there. He currently has two visiting priests who frequently serve with him on Sundays, one from the Romanians and Fr. Michael Schaplowsky who is unassigned.
- Fr. Gerasim Power's assignment as Rector of the Century Group of Parishes in northeastern Alberta, overseeing eight parishes keeps him very busy with many funerals and other extra services and his schedule at Pascha is dauntingly heavy. He handles it all well. His community is working well as an integrated

“multi-location” group and some impressive restoration and renovation work is being done to some of the rural churches.

- When not serving in Whitehorse, Fr. Matthew Francis has been keeping himself busy assisting in various ways at the parishes in northern Alberta and occasionally filling in at Calgary in the south.
- Fr. Daniel's pastorate at Dickie Bush, Alberta has begun well and he and his wife have developed a healthy rapport with this community.
- Fr. Phillip Eriksson, as Rector at Holy Martyr Peter the Aleut in Calgary Alberta, is overseeing some very promising talks with the Anglican Diocese of Calgary regarding the acquisition of the church of Ss. Mark & Philip. We hope to have a clearer idea of how this is going to play out by the end of this summer.
- Fr. Andrew (Brent) Applegate continues to be attached to Holy Martyr Peter the Aleut in Calgary and is now Priest-in-Charge of the Mission in Cranbrook. This community is in conversation with the Ukrainian Catholic church regarding the purchase of the Manse and church in that city. The financial status of this community is marginal and so far the pastoral involvement of Fr. Andrew has been affected regarding how frequently he is able to serve them.
- Dn. Sebastian Scratch and Dn. Jesse Isaac are providing valuable service in liturgy and parish life at St. Herman of Alaska in Edmonton.
- Dn. Kevin Wigglesworth also a great asset at Holy Martyr Peter the Aleut in Calgary.

In our Risen Saviour,

A handwritten signature in black ink, appearing to read 'Phillip Eriksson', with a stylized, flowing script.

Archpriest Phillip Eriksson,
Dean of Alberta & Northwest Territories



DRAFT

Legal Committee

Report – Archdiocesan Council Meeting, May 23–24, 2014 – Ottawa

I. Current Membership

The Chair of the Legal Committee is Matthew Estabrooks, associate at Gowling Lafleur Henderson LLP, Ottawa.

Matthew has contacted several lawyers in parishes throughout the Archdiocese who have agreed to assist with matters within their particular jurisdiction and expertise. So far, this list of lawyers includes:

- Matthew Estabrooks, Ottawa
- Stuart Iverson, Montreal
- Lohn Loukidelis, Hamilton
- Rod Tkachuk, Edmonton

II. Current Matters

By-Law Review

At the 2013 Assembly and again at the last Council meeting, the subject of the new federal Not-for-Profit Corporations Act was discussed. This new Act changes the way not-for-profit corporations are created and structured in Canada. The Act applies only to federally-incorporated corporations. It requires these corporations to file Articles of Continuance in order to continue their existence under the new Act. In order to file this Notice, the corporation must ensure that its structure and by-laws conform to the requirements of the new Act.

The work of the Legal Committee began before the Assembly, where a special resolution was passed to authorize the Council to approve any

necessary amendments to the by-laws for the purpose of filing Articles of Continuance.

The Chair of the Legal Committee consulted with Carole Chouinard, a partner at his firm who specializes in charities, to conduct a by-law review and determine what amendments, if any, were required to comply with the new legislation. In order to conduct this review, Carole required information about the registration and constitutional documents of the Archdiocese.

During the conduct of this review, we came across some interesting details. The Archdiocese has been controlling two separate “corporate” entities. The first is called the “Canadian Orthodox Church”, which exists as a corporation under the old Act. As far as the Committee is aware, this corporation has never been used by the Archdiocese to hold any assets or conduct any business.

The second entity is an interesting creature – a statutory corporation called the “Russo-Greek Catholic Orthodox Church”. Technically known as a “Corporation Sole”, this type of entity was intended to allow the head of a religious organization to pass property to his successor. In our case, the legislature of the Northwest Territories passed legislation granting corporate status to the Bishop of the Russo-Greek Catholic Orthodox Church and its Parishes and Missions.

The text of this legislation can be found on our website at www.archdiocese.ca/content/ordinances-1903-1904

Subject to confirmation that this legislation has not been repealed, it is this legislation that gives life to the corporate entity of the Archdiocese. As such, the new federal not-for-profit corporations Act does not apply.

We will need to do some additional research to be sure, but the initial view of the Committee is that this means that we do not need to continue under the new Act and we do not need to amend our by-laws.

However, this does raise some additional issues that will require research and consideration. Given the complex nature of the legal identity of the Archdiocese, it would be advisable to perform a review of the organization structure, with a view to simplification. In addition, our current by-laws do not seem to be enacted under any current corporate entity.

The Legal Committee recommends a review of the origin, nature and status of our current by-laws.

Defamation Action

This issue was discussed in camera briefly at the last Council meeting. Briefly, one of our priests in Alberta has been named as a defendant in a defamation lawsuit. In the view of the Committee, the claim has no merit. We have arranged for Rod Tkachuk to assist the priest with preparing a defence.

TransCanada Pipelines

TransCanada Pipelines has proposed a natural gas pipeline route that would cross the Archdiocese's property in Grenville County, Ontario. In exchange for permission to access the property for survey purposes, TransCanada agreed to pay the Archdiocese \$1,000 + HST.

The Archdiocese has agreed in principle, but a formal agreement has yet to be concluded.

Archbishop Seraphim

The Chair of the Legal Committee has been working together with the leadership of the OCA to coordinate communication to both the Archdiocese and the media on the developments in Archbishop Seraphim's case. Matthew was involved in reviewing official statements as well as giving interviews with the media on behalf of the Archdiocese.

Matthew also advised the Archdiocese on its intended course of action regarding Archbishop Seraphim's employment status.

To Do

At the previous Council meeting, three additional items were flagged for the Legal Committee's attention: (1) research into the legal title for lands held by All Saints of North America Monastery in Dewdney, BC, (2) review of the Archdiocesan policy for designated funds and (3) review of the OCA Guidelines for Preventing Sexual Misconduct.

These items remain in progress.

Fund Raising Committee Discussion Document

At the Archdiocesan Council meeting of Nov. 1, 2013 Bishop Irénée appointed John Hadjinicalaou and myself (Fr. Andrew Applegate) as the Western and Eastern chairs of the Archdiocesan fund raising committee. The action items the committee was given were;

- to first recruit addition committee members (one from each deanery)
- to consider ways to fund raise to pay down the existing Archdiocesan Center mortgage which currently stands at somewhat less than \$200,000.

Upon returning from the Archdiocesan Council meeting, John and I had a discussion. We arrived at the mutual conclusion that to just go and attempt to fund raise for this specific purpose was perhaps not the best way to start the Committee. Recognizing that the Archdiocese has been fairly consistently on a shoe string budget and that the laces were usually red and not black for the last number of decades, we felt a more long term plan with more defined long term vision and goals, and an action plan would be a better place to start.

After this conversation with John, I met with Mira Motet who attends our Parish at St. Peter the Aleut and who is a very seasoned professional fundraiser for the University of Calgary presently working on a multi hundreds of millions of dollars fundraising project for them. She gave me some very good advice on the basics of fundraising, and invited me to attend an Association of Fundraising Professionals (AFP) seminar. This was a very interesting introduction as to how the world of professional fundraising for not for profit organizations operates. Rather than rush into committee selection and paying down the mortgage, we would like to secure approval for a skeleton outline of what we would like the Archdiocesan Fundraising committee to look like, and some of the fundraising principles to be considered.

It is also important to discuss how the very successful STAS initiative would work within the "Fundraising Committee" or as a completely separate entity. We think the model of monthly giving that STAS has built up should continue to be the foundational vehicle for building up funds to pay for ongoing Archdiocesan expenses that are predictable (after the "tithing" initiative). A renewed STAS membership recruitment drive would be the most obvious and urgent fundraising initiative to be supported, and this should probably be undertaken before any other additional fundraising initiatives are launched. Some additional fundraising information follows the "Terms of Reference" document below.



Mission Development Committee - Preliminary Report – May 2014

Your Beatitude, Metropolitan Tikhon & Your Grace, Bishop Irénée,

Beloved Fathers, Brothers & Sisters,

Christ is risen!

I am blessed to present, for your review and consideration, a preliminary report of the Archdiocesan Mission Development Committee (MDC). This committee was established in late 2013, at the direction and blessing of His Grace, Bishop Irénée, and has been working to understand and study our missionary vocation here in Canada. It is our hope that we will present useful knowledge that will help us to be faithful to the Gospel and the holy tradition which we have been given, as we seek to share the Orthodox faith.

A much more comprehensive report is in preparation, which will present some practical ideas for the Archdiocese's consideration. Two elements of this report will include: 1) some strategies for funding Mission work, and 2) a "places of interest" list for the potential establishment of viable mission parishes in Canada. This report is currently scheduled to be completed this Summer 2014, to allow time for review by our LOCUM TENENS, Administrator, and any members of the Archdiocesan Council and others that may be useful. What you have before you now shows some of the preliminary work the Committee has been doing. Since the leadership of the missionary outreach of the Church is primarily within the auspices of the Diocesan Bishop (*Statute* of the OCA VI: 12), implementation of these kinds of recommendations are up to his faithful discernment. In this way, the nurturing of mission-minded communities is intrinsically connected the Lord's choosing of a permanent Shepherd for our Archdiocese. We pray that Almighty God will bless our efforts with His abundant wisdom and mercy. We remain hopeful of what the Holy Spirit is already accomplishing in our midst, and will continue to do in the future.

I hope that the "Discussion Questions" provided on the final page of this preliminary report will aid the Council in its conversation together about the missionary work of the Church in Canada.

Asking your archpastoral blessings and prayers,

-Priest Matthew Francis

St. Nikolai Mission, Whitehorse, Yukon & Chair, Archdiocesan Mission Development Committee

Archdiocesan Council Meeting – May 23-24, 2014

Property Management Committee Report

The following is the report of the Property Management Committee (PMC). This report will cover the mandate of the committee formed in November of 2013 upon the approval of his Grace Archbishop Irene. It will also outline the mandate, objectives, methodology, progress to date, and timelines of the committee with respect to properties under control of the OCA within the Archdiocese of Canada.

Mandate

To provide the Canadian Archdiocese of the Orthodox Church in America (OCA) with a comprehensive and accurate list of properties (other than active parishes) owned by it, collect and catalogue legal documents or copies thereof and to make recommendations on property usage, sale or other related options. A report outlining the previously mentioned will be submitted to the Administrator of the Archdiocese of Canada once the work is completed.

The Committee

The PMC is made up of the following members:

- Gregory Rychlo, Chair (Saskatchewan - Manitoba)
- Fr. Michael Fourick (British Columbia)
- Mark Petasky (Alberta)
- Fr. Deacon Nazari Polataiko (Ontario)
- Quebec still to be announced

All members were chosen to reflect and offer expertise based on their knowledge of the specific region of the Archdiocese they represent.

Objectives

1. To collect and catalogue a list of properties (other than active parishes) owned by the Canadian Archdiocese of the OCA by November 30th 2013.
2. To obtain documents or copies thereof indicating the legal status of ownership of the said properties.
3. Make recommendations to Archdiocesan Council regarding the usage or disposal of the said properties.
4. To complete the process with a report by January 1, 2016.

Methodology

The process of collecting information on properties owned directly or by extension of the Archdiocese of Canada will be obtained in various ways. It will be important to have access to existing archives to assess which properties have already been catalogued. This will allow the PMC to research and collect information on those outstanding. Information regarding properties will be collected by committee members and passed onto the committee chair with the cooperation of the various Deaneries throughout the Archdiocese. Contact will be made by the PMC to individuals that have special archival expertise (i.e.: Kathy Szalaszn) on properties within the Archdiocese. Where properties have been identified, municipal authorities will be contacted in order to obtain documents or copies thereof indicating the legal standing of the said properties. All information will be forwarded to and compiled by the Chair of the PMC. The PMC will then deliberate and make recommendations to the Archdiocese regarding the disposal or usage of the properties identified. All will be documented in a written report submitted to the Archdiocese.

Progress to Date

All committee members have been contacted by the Chair. All Deans have been contacted by the Chair outlining the PMC mandate. Preliminary information has been received from Alberta, Manitoba and Saskatchewan. The committee, with the assistance of Fr. Gregory Scratch, has initiated the process of obtaining legal documentation for Manitoba properties.

Archdiocesan Clergy Statistics
Active Clergy in relationship
to Group Plan and Secular vs. Church Compensation

Active Clergy	Total by Group		Financed by church to the point of being on Group Plan	By Percentage	Financed by Secular or Self - Sustaining as Monastics	By Percentage
Priests - non Monastic	34		14	41.18%	20	58.82%
Deacons	15		1	6.67%	14	93.33%
Priests - Monastics	12		3	25.00%	9	75.00%
Bishops	1		1	100.00%	0	0.00%
Retired Bishop	1		1	100.00%	0	0.00%
Total Listed Clegy	63		20	31.75%	43	68.25%

Total On Group plan	19
Total Active Clergy	62.31746
Total Listed Clergy	63

Of the Clergy being compensated by the Church, the majority are currently so close to retirement (12 out of 18) - that a clergy retirement plan would have little affect for them.

What clearly needs to be studied is the issue of clergy retirement assistance to those who who will be taking on full-time, non-self-supported ministry positions.

The issue to address in this regard is parish co-financing of retirement contributions.

The primary difficulty in this matter is that parishes by-and-large, are either unable or unwilling to even provide minimal financial support for the day-to-day financial needs of clergy and their dependents.

Some parishes already provide some retirement compensation, but it is being done only on a parish-by-parish basis.

The basic matter of parishes compensating their clergy is one that is still a work-in-progress.



Report to Bishop and Archdiocesan Council

[May, 2014]

In the St. Arseny Institute we continue to pursue our original mandate as best we can with the limited time, personnel, and resources at our disposal, until such time as other directives come to us from our Bishop.

We are seeking a new treasurer, as Perry Pawliuk will be moving to Ontario in late summer.

Perry Pawluk will continue to serve via distance communication on our Administration Team, working with Fr. Anthony as Director, to prepare for a good number of courses which he currently teaches, to be taken over by others, and to set them up in the on-line format. (We shall submit to the Bishop for approval, potential instructors for these courses). Perry will work in conjunction with Deacon (Dr.) Lasha Tchantouridze, who is heading up the on-line program, and with George Daprandishvilli, who has the server and design for the program.

Deacon (Dr.) Lasha Tchantouridze has finished the first on-line course (Church History 1) successfully with three students taking it for credit as training for the diaconate.

We have established quarterly start dates for courses (see the outline of courses below). Once set up, the courses can be repeated, while we add other courses.

Eventually we expect to offer shorter courses on more specific topics, of interest to laity and those interested in learning about the Orthodox faith.

We shall continue to work on improving delivery of courses by correspondence, local in-class course offerings, and our on-line program until such time as the Theological Education Committee finishes its work with its recommendations and we are subsequently directed by the Bishop as to how the St. Arseny Institute fits within any new directions or directives.

Online Courses set for June, Sept & December 2014

The Saint Arseny Orthodox Christian Theological Institute (SAOCTI) announces more offerings for online courses:

Church History II & III Combined (The Church from 9th Century to Present Day Globally in Europe, Far East, Europe, Africa, and North & South America)

Instructor: Dn. Dr. Lasha Tchantouridze

Course Length: 11 weeks

Course Credits: 6 credits in Diaconal or Certificate program

Course dates: June 2, 2014 and will run for 11 weeks

Enrolment Deadline: Registrations will be taken till May 31, 2014

Enrolment/Cost: \$600.00 \$CAN

Church History I (The Church from Pentecost to 9th Century)

Instructor: Dn. Dr. Lasha Tchantouridze

Course Length: 8 weeks

Course Credits: 3 credits in Diaconal or Certificate program

Course dates: Sept 1, 2014 and will run for 8 weeks

Enrolment Deadline: Registrations will be taken till Aug 15, 2014

Enrolment/Cost: \$400.00 \$CAN

Ethics/ Spirituality (The foundations, framework and goals for ethics and spiritual life in Orthodox Christianity)

Instructor: Fr. Anthony Estabrooks

Course Length: 8 weeks

Course Credits: 3 credits in Diaconal or Certificate program

Course dates: Sept 1, 2014 and will run for 8 weeks

Enrolment Deadline: Registrations will be taken till Aug 15, 2014

Enrolment/Cost: \$400.00 \$CAN

Doctrine I

[This course will use the first two parts of the “Nicene” Creed (i.e. on The Father and the Son) to unfold the Orthodox teaching on **God the Father** (and the creation of the cosmos, the nature of the fall) and **the Son** (redemption in Jesus Christ).]

Instructor: Fr. Anthony Estabrooks

Course Length: 8 weeks

Course Credits: 3 credits in Diaconal or Certificate program

Course dates: Dec. 1, 2014 and will run for 8 weeks

Enrolment Deadline: Registrations will be taken till Nov. 17, 2014

Enrolment/Cost: \$400.00 \$CAN

-
- These courses are designed, suited and approved in the Archdiocese of Canada for preparation for the diaconate, and are also offered for the certificate program for laity.
 - We have 20 courses that will be eventually offered online, but all courses can also be taken by correspondence.
 - Some course are offered locally in class in Winnipeg, and, if requested by students, and if teachers are available, may be offered in other locations across Canada.

Each method of course delivery has its limitations and strengths. For example: The on-line courses are more expensive, but they are more structured with a defined start and completion date. Secondly the committed professor/instructor is dedicated and available for all the course length. Thirdly, students also have the benefit of interaction with fellow students who are also taking the same course, the relationships and bonds that you will establish could develop into life longer-term connections and support structure in the future. Statistics show that there is a much-smaller student drop-out rate for this form of course delivery, than correspondence, but the latter with the latter could be significantly reduced if we had local coaches and mentors assisting students in their locales.

We at the Institute have been developing a student roster: First these are the deacons in our church who are required to, or want to take courses; second are the sub deacons who in their development may become deacons, in which case more theological education will be required, and then there are the readers who joined the clerical order and may as they choose develop their education further for the diaconate. Then also the courses are available for any lay members of the Church, or interested non-Orthodox who desire to further enhance their knowledge of Orthodox Church teachings.

Respectfully Submitted by
Priest Anthony Estabrooks
Director of the St. Arseny Institute

**Archdiocese of Canada
Orthodox Church in America**

*Report to the Archdiocesan Council
on Archdiocesan Ecumenical Activities (April 2014)*

This report is an update of the Report to the Archdiocesan Assembly in August 2013 on Archdiocesan Ecumenical Activities (attached). The present Report covers the involvement of Archdiocesan representatives in activities of the Canadian Council of Churches (CCC) to the beginning of May 2014.

Archdiocesan representation on the various bodies of the CCC is as follows:

Governing Board: Archpriest Cyprian Hutcheon (Vice-president); Dr. Paul Ladouceur (alternating); Justin Grimmond (alternating).

Commission on Faith and Witness: Richard Schneider; Dr. Paul Ladouceur; Fr. Alexei Vassiouchkine

Commission on Justice and Peace: Justin Grimmond; Andrew Ignatieff;

Alexandra Lopoukhine (now in Europe)

Human Trafficking in Canada: Savelia Curniski

Biotechnology Reference Group: Dr. Emanuel Kolyvas

1. Governing Board (GB)

- The GB met November 20-22, 2013, at Crieff Hills, Puslinch, Ontario (near Kitchener), with Archdiocesan participation: Archpriest Cyprian Hutcheon (as Vice-President of the CCC) and Dr. Paul Ladouceur (representing the Archdiocese).
- The Archdiocesan participants led an information and prayer session on the Orthodox Church. Paul Ladouceur spoke on Orthodoxy in North America and Fr. Cyprian Hutcheon explained and led an abbreviated version of the Matins service.
- The Assembly received a new publication in the context of the Council's activities on Faith and Public Life entitled *Comments and Perspectives on Religious Freedom* and another on *Human Trafficking in Canada*. (Fr. Cyprian Hutcheon wrote the Introduction to *Comments and Perspectives on Religious Freedom* and Savelia Curniski participated in the preparation of *Human Trafficking in Canada*.)
- The Assembly discussed the theological and public aspects of the proposed Quebec Charter of Values, encouraging member churches to consider their own response, but declined to present a common statement.
- There was an expert panel presentation on peace and the religious situation in the Middle East, with participants from Canadian Baptist Ministries, the Coptic Orthodox Church of Canada, KAIROS, and the Ukrainian Orthodox Church of Canada (Fr. Jaroslav Buciora).
- There were two participatory workshops, on human trafficking in Canada led by Jennifer Lucking (Reformed Church in America), and on synthetic biology led by Anne Mitchell (Society of Friends).
- There was a presentation on religious and ethical imperatives regarding climate justice by Joy Kennedy (United Church of Canada, Chair of the Commission on Justice and Peace).
- In conjunction with the work of the Truth and Reconciliation Commission of Canada concerning the issue of Indian residential schools, the Governing Board decided to prepare, draft, and seek consensus on an Expression of Reconciliation as the Canadian Council of Churches. (Subsequently, the document was drafted and signed by most of the member Churches of the CCC. Bishop Irénée signed on behalf of the Archdiocese. The document was presented to the Truth and Reconciliation Commission hearing in Edmonton, Alberta in March 2014.)
- The GB decided that an Assembly of the Council will be held in November 2014, with meetings of the Governing Board, Commissions, Reference Groups, Church Leaders, and Working Groups of the Council. The Assembly will take place in Mississauga, Ontario, from November 17 to 21.

2. Commission on Faith and Witness (CFW).

- Archpriest Cyprian Hutcheon (as Vice-President of the CCC) and Dr. Paul Ladouceur representing the Archdiocese participated in meetings held in Montréal on October 20-22 and Cobourg ON on March 16-18, 2014.
- The CFW undertook its current study on the “Theology of Religious Pluralism” by presentations of Commission members. Seven denominations have presented papers to date; Dr. Paul Ladouceur spoke on Orthodox theological reflections and experience concerning religious pluralism.
- The CFW held “off-the-record” discussions on “Inter-Communion” and “Lay Ministry and Eucharist.” Archdiocesan representatives presented Orthodox teachings and policies on these issues to other denominations in a free and respectful atmosphere.
- Dr. Paul Ladouceur led a Bible Study (a feature of every meeting) on religious pluralism in the Old Testament (non-Jewish personalities and contacts between the Jews and persons of other religions).
- The world-wide Week of Prayer for Christian Unity in January 2014 featured material prepared by the Prairie Centre for Ecumenism (Saskatoon). Canadian participation in 2014 was greatly successful. Material for the 2015 Week of Prayer for Christian Unity is from India and Canadian adaptation will be available on the Council website in early autumn 2014.

3. Commission on Justice and Peace (CJP).

- The CJP created a Working Group on Climate Justice, whose responsibility is to advance climate justice program initiatives planned for the coming year, especially related to the important international negotiations in Paris in 2015. As part of the preparation, the Commission is preparing Framing Principles for Witness and Action on Climate Justice, Energy and the Economy.
- Other major areas of concentration of the CJP include poverty in Canada (with refugees and public health care as a related topic); religion and public discourse; religious freedom; religious minorities; peace and disarmament mainly through Project Ploughshares, the ecumenical peace centre of the CCC; human trafficking in Canada; and undoing racism in Canada and the Canadian Churches

4. Biotechnology Reference Group (BRG).

- The BRG finalized a study resource on faith and genetics *entitled When Christian Faith and Genetics Meet: A Practical Group Resource*. This is now posted on the CCC website. This resource manual is for Church communities interested in holding discussion workshops on Christian Faith and Genetics.
- Two meetings were devoted to discussions on Christian Anthropology (Emanuel Kolyvas - OCA) and Christian Perspectives for Biomedical Ethics (Jim Rusthoven - Christian Reformed Church in North America).
- For the coming year an emerging priority will be to track the developments in synthetic biology. Advances in this field are now beginning to challenge to an even greater extent the traditional understanding of life as having its origin only from living “entities,” since technology is becoming increasingly capable of integrating synthesized components into the biological workings of living cells.
- The Group will also continue to monitor developments which pose ethical issues in the fields of genomics, stem cells and nanotechnology.
- In addition an effort will be made to compile a booklet with short articles on science, faith and ethics from the perspectives of the members from the various denominations represented in the BRG.

Respectfully submitted.

Archpriest Cyprian Hutcheon
Dr. Paul Ladouceur
Dr. Emanuel Kolyvas

May, 2014.

**Archdiocese of Canada
Orthodox Church in America**

**Archdiocesan Assembly
Gatineau, Quebec
August 22-25, 2013**

*Report to the Assembly
on Archdiocesan Ecumenical Activities (2013)*

The participation of the Archdiocese of Canada in ecumenical activities is a major way of bearing witness to the Orthodox Church as the One, True and Full Church of Christ on earth. At the same time our involvement in ecumenical bodies is an acknowledgement that numerous other Canadians are also seekers and followers of Christ, according to the light that they have received and to which they respond in all sincerity. The ecumenical movement in Canada, at a national level represented mainly by the Canadian Council of Churches, thus reflects the desire of all Christians to fulfil Christ's words in his priestly prayer with his Apostles "That they may be One, even as we are One" (Jn 17:22). The separation of Christians into many different Churches and communities is a historical and contemporary scandal and a counter-witness to Christ's prayer. It is thus the solemn responsibility of all Christians to move towards the restoration of Christian unity as exemplified in the One, Holy, Apostolic and Catholic Church of the early centuries. The modern ecumenical movement, despite its all-too-human weaknesses, hesitations and inadequacies, is a response to the impulse of the Spirit calling all Christians under the one banner of Christ.

The Orthodox Church has been deeply involved in the ecumenical movement for the last century and brings a unique perspective to bear in all Christian gatherings. This perspective is founded on the continuity and the constant revitalization of Tradition as the expression of the faith carried forward from the Apostles to the present day. The broadest and most accessible ecumenical forum in Canada for the Archdiocese is the Canadian Council of Churches (CCC), founded in 1944 and which now has 25 members, including the Roman Catholic Church, the Anglican Church, the major Protestant Churches, a number of Evangelical communities, and several Orthodox Churches.

The Archdiocese of Canada is presented on all of the major bodies of the CCC. Despite its small size relative to the major Christian denominations, the Archdiocese plays a leading role in the Council. A member of the Archdiocese, Professor Richard Schneider, served as President of the CCC from 2003 to 2006 and Fr. Cyprian Hutcheon is currently a Vice-President of the Council. The Archdiocese has unquestionably been the strongest and most consistent Orthodox participant in the CCC, especially since the other Orthodox members of Council are not always represented at CCC meetings. Thus Archdiocesan representatives are frequently the only Orthodox voice on issues discussed in the CCC. The contributions of our participants in the various CCC bodies are valued and respected by other CCC members, and are far of proportion to our small size.

The purpose of this brief report is to provide a summary overview of the main activities of the CCC and the contributions of Archdiocesan representatives.

1. Governing Board (GB).

- Archdiocesan Representatives:
Archpriest Cyprian Hutcheon (Vice-president of the CCC) (Montréal QC).
Dr. Paul Ladouceur (Rawdon, QC) (alternating).
Colin Justin Grimmond (Oakville, ON) (alternating).
- Composed of representatives of all CCC members and responsible for the overall orientation and management of the Council. Six Orthodox and Oriental Churches are members, with the OCA Archdiocese as the most active Orthodox member of the CCC.

- Meets twice annually: spring meeting in Ottawa devoted to “Justice and Peace” concerns and to contacts with federal politicians to bring to bear Christian perspectives on issues of public concern, such as poverty, climate change, religious freedom and aboriginal justice issues; fall meeting in Mississauga deals mainly with “Faith and Witness” matters.
- “Religion in the Public Square” is a major ongoing and broadening concern.
- Fr. Cyprian Hutcheon was Moderator of a Forum on Faith and Public Life, held in conjunction with the GB meeting on May 22, 2013, with the newly appointed Dr. Andrew Bennett (a Ukrainian Catholic), head of the Office of Religious Freedom as principal speaker.
- The GB and Commission on Justice and Peace will be the main CCC points of contact with Office of Religious Freedom.
- The CCC is under severe financial constraints as a result of reductions in contributions from major denominations, themselves under financial strain from decreasing membership. Archdiocesan contributions to the CCC, although relatively small overall, have increased somewhat in recent years, a clear signal of our commitment to ecumenism.

2. Commission on Faith and Witness (CFW).

- Archdiocesan Representatives:
Professor Richard Schneider (Past President of the CCC) (Toronto, ON).
Dr. Paul Ladouceur (Rawdon, QC).
Fr. Alexei Vassiouchkine (Toronto, ON).
- The “theological” commission of the CCC, focussing mainly on specific theological issues examined in common, with a view to mutual understanding and the identification of points of commonality and of residing differences. Archdiocesan representatives bring a broad historical and patristic perspective, often lacking in many commission members, on issues under discussion.
- Recently completed study on Suffering and Hope: Published report *The Bruised Reed: A Christian Reflection on Suffering and Hope* (60 pages) available in pdf on the CCC website (www.councilofchurches.ca) and printed copies from the CCC Secretariat. Archdiocesan representatives were extensively involved in the consideration of this theme and the final document reflects significant input from Archdiocesan representatives (Richard Schneider and Paul Ladouceur).
- Recently completed study on Church Doctrine: Richard Schneider and Paul Ladouceur prepared discussion papers. Discussion papers were published in *Ecumenism* (published by the Canadian Centre for Ecumenism, Montréal), No. 179-180 (2010).
- Current study on Salvation (also entitled “Why Be a Christian?” after a lecture by Fr. Alexander Men): Discussion papers and thematic papers by Richard Schneider and Paul Ladouceur. Archdiocesan representatives have emphasized the Orthodox doctrine of theosis in these discussions.
- Current study beginning autumn 2013: “Theology of Religious Pluralism.” Archdiocesan representatives are preparing a paper for discussion at the autumn 2013 meeting of the CFW.
- “Off-the-record” discussions provide an opportunity for Commission members to discuss freely on issues where differences in theology and practice are often evident. These discussions provide an opportunity for Archdiocesan representatives to present Orthodox theology on themes such as prayer for the deceased, the Mother of God, participation of the body in salvation, mission, ordained ministry, the authority of Scripture, universal salvation (*apokotastasis*).
- Week of Prayer for Christian Unity: Preparation of Canadian materials are undertaken by a committee which reports to the CFW. Materials for the worldwide 2014 Week of Prayer for Christian Unity have been prepared by the Prairie Centre for Ecumenism (Saskatoon) and are available though the CCC website (www.councilofchurches.ca/en/Our_Faith/week-of-prayer.cfm).

- Interfaith relations: The CCC is participating (together with representatives of other major Canadian faith communities) in ongoing discussions around the possible eventual creation of some kind of permanent and official Canadian Interfaith Forum.

3. Commission on Justice and Peace (CJP).

- Archdiocesan Representatives:
Colin Justin Grimmond (Oakville, ON).
Alexandra Lopoukhine (Ottawa, ON).
Savelia Curniski (Saskatoon, SK) (for Human Trafficking in Canada).
- This is the social justice commission of the CCC, which brings Christian responses and initiatives to social and political issues in Canada and abroad.
- Archdiocesan involvement presents an opportunity to reflect the teachings of the Church Fathers and modern Orthodox theologians on major societal issues such as inequality, poverty and war.
- Major priority issues of the CJP: human rights, religious minorities, religious freedom, racism in Canada, poverty, indigenous rights, religion and public discourse, climate justice, peace and disarmament, human trafficking, refugee and immigration policies and prison chaplaincy.
- The CJP works closely with KAIROS, a CCC partner organisation of Canadian Churches and religious organizations united in faith-based action for ecological justice and human rights.
- The Commission also coordinates its activities with Project Ploughshares, the ecumenical peace and security centre of the CCC, to advance policies and actions to prevent war and armed violence and to build peace.
- Human trafficking in Canada: Archdiocesan representatives have been involved in CJP work in this area: Colin Justin Grimmond drafted the first Program Plan for the Human Trafficking in Canada Working Group and Savelia Curniski of Saskatoon is an active member of this Working Group.
- Middle East: The CJP has been instrumental in expressing the concerns of member Churches of the Council on events in the Middle East, especially for the beleaguered Christian communities of the Middle East. This is reflected especially in a joint letter sent in May 2013 on behalf of the leaders of all CCC members on Crises in the Middle East to Prime Minister Stephen Harper. Fr Jaroslav Buciora (GB and CFW representative of the Ukrainian Orthodox Church of Canada) presented in person this Church leaders' letter to a meeting of the Middle East Council of Churches in May 2013. Copy of the letter: <http://www.councilofchurches.ca/uploads/Crises%20in%20the%20Middle%20East%20-%20Letter%20to%20the%20Prime%20Minister%20EN.pdf>.

4. Biotechnology Reference Group (BRG).

- Archdiocesan Representatives:
Archpriest Cyprian Hutcheon (Montreal, QC).
Dr. Emanuel Kolyvas (Montreal, QC).
- Faith and Genetics: The BRG has prepared a study resource/curriculum for parish use, dealing with the moral dilemmas created by new genetic technologies, entitled *When Christian Faith and Genetics Meet: A Practical Group Resource* (available on the CCC website and from the Secretariat). Fr. Cyprian Hutcheon prepared a tradition-specific appendix for Orthodox readers.

Respectfully submitted.

Archpriest Cyprian Hutcheon
Professor Richard Schneider
Dr. Paul Ladouceur
Colin Justin Grimmond.

August 10, 2013.

Webmaster Report May 2014

Current Status & Recent Improvements

Since taking over as webmaster in mid February, I have carried out a complete audit of the existing website.

The overall site framework and platform (Drupal CMS) is sound, but a number of issues have been identified:

- the site design could be substantially improved to be more attractive and easier to use
- interior layout of articles, clergy and community profiles is in places a bit messy, inconsistent and difficult to read
- clergy and community profiles contain too many fields that are unused or not needed (particularly in the back end) — these were presumably originally included to make the site a comprehensive database of information about clergy and communities, but much of this data is not for public viewing
- the site has a fairly fixed width and is difficult to use on mobile devices (phones and tablets)
- certain “plugins” to view content are not accessible on mobile devices as they use Flash: eg media gallery, PDF viewer
- apart from article content there is little of the site translated into French (or Russian)
- the site navigation is cluttered with unneeded categories (eg article subcategories)

Some immediate “quick fixes” have been applied to address some of the above issues, including creating a new photo gallery system that is visible on some recent articles (eg <http://www.archdiocese.ca/articles/holy-friday-annunciation-st-nicholas-cathedral-ottawa>).

In addition to the audit and immediate fixes made, the underlying site platform has been upgraded to the latest security releases of Drupal CMS and contributed modules.

Site content updates are also being applied as quickly as possible, usually within a couple of hours of any requested changes being received.

Mother Séraphima has provided French content (including both fields and data) for the implementation of a fully bilingual directory system for clergy and communities.

Future Plans

Before any major redevelopment of the website can take place, the next step is to offload the “administrative” aspect of the clergy and community directories into an offline database for the use of the Archdiocesan Secretary. This work is already underway and by early June this database will be ready to use.

Following this, the website can be streamlined to include only the relevant information for online presentation, which in turn will facilitate both the layout revisions to clergy/community profiles and the French translation effort. It is anticipated that this work can be completed by early July.

Over the summer the overall design upgrade of the website can take place. A development site will be created with the new theme so that it can be reviewed and refined before launch. The new theme will include:

- responsive design so that the website adapts elegantly from large desktop to mobile browser sizes
- a more attractive, modern look, adapted from (without copying) the oca.org website style
- new tools that are mobile-friendly for photo, video and PDF display
- streamlined navigation
- new content submission system to make it easier to send articles and photos to the site

I would welcome the contributions and feedback of members of the Archdiocesan Council as these changes are discussed and implemented.

In XC

Priest Geoffrey Ready