

ARCHDIOCESE OF CANADA

ARCHDIOCESAN COUNCIL MEETING IN TORONTO ONT.

MARCH 23-24 2017
THE MINUTES OF THE MEETING

8:30 AM Thursday Breakfast

9:00 AM Moleben

9:30 AM Prayer and Blessing

1. Meeting called to order

1.1 Roll Call

His Eminence Archbishop Irénée (Rochon)

Chancellor Fr. Anatoliy Melnyk

Treasurer Fr. Justin Mitchell

Archdiocesan Secretary Anna Miller

Dean of Quebec and Atlantic Prov. Fr. Gregory Nimijean

Dean of Ontario Fr. Geoffrey Korz

Dean of Manitoba, Saskatchewan and Nunavut Fr. Gregory Scratch

Dean of Alberta and The Northwest Territories Fr. Phillip Eriksson

Dean of British Columbia and The Northwest Territories Fr. Michael Fourik

Clergy Member at Large Fr. Andrew Applegate

Clergy Delegate to the Metropolitan Council Fr. Anatoliy Melnyk

Lay Delegate for Quebec and Atl. Prov. and the Metropolitan Council Dn Nicolas Svetlovsky

Lay Delegate for Ontario Dn Mark Josefson

Lay Delegate for Manitoba, Saskatchewan and Nunavut Gregory Rychlo

Lay Delegate for Alberta and The Northwest Territories Barbara North

Lay Delegate for British Columbia and The Yukon Susan Sanderson

Lay Delegate at Large John Hadjinicolaou

1.2 Appointment of Co-Chairman and Recording Secretary

Co-Chair Fr. Phillip Eriksson

APPROVED

Recording Secretary Dn. Nicolas Svetlovsky

APPROVED

2. Approval of the Minutes of the Previous Meeting

Approved without correction.

3. Approval of the Agenda

Approved with the following modifications;

Item 3 and 4 are switched

Item 8.4 is removed and replaced with Item 8.14

Item 8.9 (Barbara North's Report) moved ahead of Item 8.5

Items added to New Business

Item 11.1 Financial Aid for Assembly travel costs

Item 11.2 Chaplaincies

Item 11.3 O.C.A. Policies, Standards and Procedures

Item 11.4 Clergy Synaxis

Item 11.5 Time and place of next Council Meeting

Motion to accept revised Agenda, Anna Miller

Seconded Fr. Michael Fourik

APPROVED

4. Action Items

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| 4.1 Dn Nicolas to check on progress of Action Items 2-3 months prior to next meeting. | DONE |
| 4.2 Fr. Phillip will ask the Chairman of the Christian Education and Youth Committee Fr. Matthew Francis to prepare a report outlining the Parameters of the Committee for the next meeting. | ON-GOING |
| 4.3 Fr. Geoffrey Ready and Dn. Mark Josefson will begin work on the new website | DONE |
| 4.4 Dn Nicolas Svetlovsky will ask Fr. Andrei Syrkin about a Russian version of the website. | DONE |
| 4.5 Archdiocesan By-Laws Committee preparing a report for Assembly | ON-GOING |
| 4.6 Spencerville Property Committee Report | ON-GOING |
| 4.7 Fr Gregory Scratch will ask Fr. Rodion to compile a list of Liturgical Items in older Parishes that are near closing in his area | ON-GOING |
| 4.8 Fr Justin Mitchell and Reuben Penner will define the parameters of the special funds. | DONE |
| 4.9 St Arseny Institute will email Financial Report to Secretary | ON- GOING |

4.10 Fr Phillip Eriksson will send email to the Deans outlining the Insurance coverage requirements that all parishes must comply with.	DONE
4.11 Barbara North will submit a list of questions concerning Programing Partnerships to the Canadian Council of Christian Charities.	DONE
4.12 Reuben Penner will contact Fr John Gryba about the Charitable status of the Yukon parish.	DONE
4.13 Reuben Penner and German Ovodov will prepare 2016 Audit Review	ON- GOING
4.14 Fr. Phillip Eriksson will email clergy the Health Plan Coverage.	DONE
4.15 Fr Phillip will report on the Pension Plan Proposal	DONE
4.17 Fr Phillip Eriksson will ask Gregory Rychlo to contact universities about property title searches	ON-GOING
4.18 Fr Phillip Eriksson will contact Anglican Church about costs associated with Incorporation.	DONE
4.19 Fr. Andrew Applegate will prepare a new STAS brochure	DEFERRED (to Item 8.8)
4.20 The Legal Committee will hire Carole Chouinard to work on new incorporation of the Archdiocese	DONE
4.21 St Arseny Institute will prepare a one hour module for Clergy Synaxis	ON-GOING
4.22 Fr Gregory Scratch will ask Mr Ovodov to remove the link to his website from the Vancouver Sobor website.	DONE
4.23 Anna Miller will look into legal action if Mr Ovodov doesn't comply	NOT NEEDED
4.24 The Bishop and Council will email all parishes to ask that their Parish website be owned by the parish so that the Priest can oversee the content of the website.	ON-GOING
4.25 The Council will donate \$10,000 from the Charities Fund to NASHI in memory of Fr Alexander Pihach (A letter of thanks to the Archdiocese from NASHI was received and read out loud to the Council)	DONE

5. Addresses and Reports

5.1 Archbishop Irénée

5.2 Chancellor Fr Anatoliy Melnyk

At the end of his report Fr. Anatoliy Melnyk tendered his resignation as Archdiocesan Chancellor

5.3 Treasurer Report Fr Justin Mitchell

Recommendations;

1. For continued professional accounting support a suggested honorarium of \$5000 is recommended to be paid to Reuben Penner. This sum has already been included in the 2017 budget, and is consistent with the sum paid in 2016.

Motion to accept: Fr Andrew Applegate

Seconded: Fr Gregory Scratch

PASSED

2. The Archdiocese was notified that it is a beneficiary of an estate settlement. The Treasurer recommends that this amount be temporarily restricted, placed in a separate fund on the balance sheet, and not be used for general purposes until the Council has made a prayerful decision in the fullness of time.

Motion to accept: Fr Justin Mitchell

Seconded: Gregory Rychlo

PASSED

Motion to accept Treasurer's Report: Fr Gregory Scratch

Seconded: Dn Nicolas Svetlovsky

PASSED

5.4 Secretary's Report Anna Miller

Major points of report;

1. Important for Parish Reports be sent in on time, before Bishop's Synod meeting
2. All Clergy, Minor Orders (Ordained and Blessed Subdeacons and Readers) Youth workers (Church School teachers, camp counselors, youth advisors, and mentors) must have Police Background Checks.

6. Deanery Reports

6.1 Quebec and Atlantic Prov. Fr Gregory Nimijean

6.2 Ontario Fr Geoffrey Korz

6.3 Manitoba and Saskatchewan Fr Gregory Scratch

6.4 Alberta and the Northwest Territories Fr Phillip Eriksson

6.5 British Columbia and The Yukon Fr Michael Fourik

6.6 The Bishop asks the Deans to submit deanery reports online once a year for the spring council meeting. During the meeting

questions will be asked if there are any.

PASSED

1:00 PM Lunch

2:00 PM Meeting resumes

7. Archdiocesan Committees and Institutions Reports

7.1 Webmaster's Report

Fr Geoffrey Ready presented a new design for the Website. The Council approved one of the choices presented. Fr Geoffrey will have the new site ready approximately 2 weeks before the Assembly. The new Website will be officially launched during the Assembly.

7.2 Legal Committee Matthew Estabrooks, Fr Phillip Eriksson

Report postponed till Assembly

ON-GOING

7.3 Bylaws Committee - Corporation Status (The Bishop, Fr Phillip Fr Justin)

Carole Chouinard has been asked to formulate the new Archdiocesan Incorporation in time for the Assembly

ON-GOING

7.4 Group Insurance Plan and Pension Plan Fr Phillip Eriksson

ON-GOING

7.5 Human Resources and 2017 Assembly Report Barbara North Recommendations;

2. The Bishop and Fr Phillip will decide on the resolutions that will be addressed by the Assembly

3. No presentations on Insurance or Theological Education

4. Fr Justin will address parish treasurers during Assembly

5. Dn Nicolas will see to the Photo Booth

6. By-Laws are available on-line.

7. Fr Geoffrey Ready will Launch new Website.

8. A list of doctors, paramedics and nurses attending the Assembly will be asked to be available in case of need. Fr Justin is looking into Insurance issues. There is a need for proper supervision of children's activities.

ON-GOING

9. Anna will provide a registration list of eligible voters

10. Fr Justin will provide an advance for current Assembly costs

11. The Bishop will invite Bishops or their representatives from other jurisdictions to the Assembly

12. The organizers of the Assembly will attend as non-voting observers for free

13. Anna will send an email to all clergy to ask if their respective wife's will attend.

14. STAS will make a 5 minute presentation to the Assembly

7.6 Christian Education and Youth Committee Report Fr Matthew Francis

REPORT UNAVAILABLE

7.7 Fund-Raising Committee and STAS Report.

John Hadjinicolaou will develop a strategic plan for fund raising
7.8 Missions and Mission Development Report Fr Matthew Francis
REPORT UNAVAILABLE

7.9 AVAC Fr Anatoliy Melnyk, Fr Michael Fourik, Dn Nicolas Svetlovsky
and Matushka Iryna Melnyk will AVAC Dn Ivan Symchyna tomorrow

7.10 Metropolitan Council Report
REPORT UNAVAILABLE

7.11 Property Management and Internal Audit Committee Report
A Report is being prepared for the Assembly

7.12 St Arseny Institute Report Fr Gregory Scratch

7.13 Criminal Background Checks
Anna Miller will check with the RCMP about frequency.

6:00 Dinner

6:30 Meeting Resumes

8. Proposals

8.1 Spencerville Property Committee Fr Anatoliy Melnyk, Fr Justin Mitchell
John Hadjinicolaou
A Real Estate Agent has been hired to sell the property.

8.2 STAS Fund Allocation
Council proposes funding for;
1. Clergy and Mission Support
2. Vicar Bishop
3. Pension Plan
Motion to accept: Fr Andrew Applegate
Seconded: Dn Nicolas Svetlovsky

PASSED

8.3 Fr Andrew Applegate proposes that STAS Funds be used to subsidise
travel expenses for Priests going to the Assembly
Motion to accept: Fr Andrew Applegate
Seconded: Susan Sanderson

PASSED

8:30 PM Thursday Meeting Ends

8:30 AM Friday Presanctified Liturgy

10:30 AM Brunch

11:30 AM Meeting Resumes

Proposals Continued;

8.4 Lebreton House

Council decides to rent Lebreton House for \$1200 per month plus utilities.

Motion to accept: Fr Justin Mitchell

Seconded: Fr Michael Fourik

PASSED

9. New Business

9.1 Chaplaincy

Council proposes to buy a set of vestments for Fr Richard Rene for his work as Chaplain. A Chaplaincy Report will be submitted once a year for the spring session

Motion to accept: Fr Michael Fourik

Seconded: Anna Miller

PASSED

9.2 P.S.P. of the O.C.A.

Council will determine if the PSP is applicable in Canada

9.3 Date of next council meeting October 26-27 at the Sign of the Theotokos Montreal Quebec.

12:00 Meeting ends with Prayer and Blessing from the Bishop

ACTION ITEMS;

1. Barbara North will amend the Bursary Application Form to include;
 1. Payment of Student Debt
 2. Courses in Choir Directing
 3. Reader Courses
2. Anna Miller will send emails to all parishes reminding them that all parish website domains must be owned by the parish so that the Priest can oversee the website content.
3. Deanery Reports are to be submitted online once a year for the spring Council meeting. The Council members are to read the reports before the meeting, during the meeting the Deans will answer questions if there are any.
4. Dn Mark Josefson will develop an online Orthodox Messenger Blog for the Archdiocesan website.
5. Anna Miller will send an email to all parishes reminding them about Police Background Checks.
6. John Hadjinicolaou will develop a strategic plan for fund raising.
7. The Council will rent the Lebreton House for \$1200 per month plus utilities.

