

## APPROVED BY THE ARCHDIOCESAN COUNCIL

### Executive Summary of The ARCHDIOCESE OF CANADA (OCA) Council Meeting Held at St. Demetrios Greek Orthodox Church, Winnipeg, MB, Canada On the 7<sup>th</sup> & 8<sup>th</sup> of June, 2012

#### I. Preamble

The fourth meeting of the Archdiocesan Council (hereafter “the Council”), elected at the 2010 Archdiocesan Assembly, took place on the 7<sup>th</sup> and 8<sup>th</sup> of June, 2012 at Saint Demetrios Greek Orthodox Church in Winnipeg, MB, Canada. After a Moleben, the Council convened to discuss matters related to the administration and the care of the parishioners of the Archdiocese of Canada.

Over the two days, the Council reviewed a number of reports from members of the Archdiocesan Executive Council (ADEC), the Administrative / Finance and the Programming / Communications Units, the Archdiocesan representatives to the Metropolitan Council, and the representatives from St. Tikhon’s Archdiocesan Stewards and St. Arseny Theological Institute. The Council deliberated on a number of items related to ongoing and new business. The actions and recommendations resulting from this meeting are summarized below. (Note: Individuals and groups responsible for each item are in **bold** text.)

#### II. Ongoing Action Items

1. **ACTION:** That the Archdiocese establishes three annual Archdiocesan appeals to be taken up in all the Parishes of the Archdiocese for “Charities” (Sunday before the Feast of St. Herman, December 13<sup>th</sup>), “Seminarians” (the first Sunday of October), and “Missions / Evangelism” (Palm Sunday) – **ADEC**.
2. **ACTION:** That **Bishop IRÉNÉE** write a letter to all the Rectors of the Archdiocese explaining the purpose and timing of these appeals, and for the Chancellor to communicate with the Deans.
3. **ACTION:** That the Archdiocese design an offering envelope designed and printed for the purpose of the three annual appeals with selection boxes clearly marking the three categories stated above, and a “General” category – **Western Secretary**.
4. **ACTION:** That the Archdiocese allocates \$500 to both Annunciation Monastic Community and Holy Transfiguration Hermitage as a gesture of support for monastic life in the Archdiocese – **Treasurer**.
5. **ACTION:** That the Archdiocese researches and fully disperses the “IOCC” and “Middle East” funds appropriately according to the spirit of their intended purpose – **Episcopal Secretary and Treasurer**.
6. **ACTION:** That the Archdiocese develops a policy, practice, and disclaimer so that donors understand and agree that if designated funds cannot be allocated as requested, then they can be applied to other areas of ministry – **Treasurer**.

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7. **ACTION:** That the **Treasurer** drafts a letter to the parishes explaining how they may give appropriately (within Canadian charitable laws and standards) directly to charitable organizations (without any need to involve the Archdiocese).
8. **ACTION:** That the Archdiocese sends out a letter to all Parish Council Presidents, with similar content as the one previously sent out to rectors, inviting ideas on enhancing communication across the Archdiocese – **ADEC**.
9. **ACTION:** That the Archdiocese establishes terms of reference for an Archdiocesan Archivist, and that an Ottawa-based individual be requested to take on the role of Archdiocesan Archivist and be appointed – **ADEC**.
10. **ACTION:** That the expenses for shipping the Archdiocese's archival materials and collections from Saskatoon to Ottawa, where they will be consolidated, be covered by the Archdiocese – **Episcopal Secretary and Treasurer**.
11. **ACTION:** That the **Treasurer** establishes a line item for the Archdiocesan Archives, with an initial annual allocation of \$1000.
12. **ACTION:** That **Bishop IRÉNÉE** appoints members, including those who have been involved in Archdiocesan Bylaws work in the past, to a permanent Bylaws committee, who would review, consolidate, and update all official Amendments made by Archdiocesan Assemblies to the Archdiocesan Bylaws since the publication of the last official edition.
13. **ACTION:** That the following recommendation regarding our Metropolitan Council representation be referred to the newly formed Bylaws Committee: "That the clergy and lay members-at-large selected by the Archdiocesan Assembly would be our Metropolitan Council representatives, serving from Assembly to Assembly – **ADEC and Bylaws Committee**."
14. **ACTION:** That the Archdiocese prepare and distribute a standardized template for creating a "*Policy on Guidelines for Preventing Sexual Misconduct*" for parish use – **Archimandrite ALEXANDER**.
15. **ACTION:** That the **Bishop IRÉNÉE** invites the Hierarchs of all the local Orthodox Dioceses (or their representatives) to attend the Archdiocesan Assembly.
16. **ACTION:** That St. John of Sochava's Liturgical Supply prepares a proposal, for the consideration of the Archdiocesan Council, regarding the development of a Archdiocesan Pilgrimage Centre – **Subdeacon Jeremy Scratch**.
17. **ACTION:** That the Dean of Saskatchewan and Manitoba and the Dean of Quebec and Atlantic Canada organize a meeting in each of the two Deaneries with the Bishop, Chancellor, and Secretary in attendance. The goal of these meetings will be to help articulate and share our vision of functional deanery structures throughout the Archdiocese – **Deans of Saskatchewan and Manitoba and Quebec and Atlantic Canada**.

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### III. New Action Items

1. **ACTION:** That **Deacon Jesse Isaac** contact the current webmaster, Mr. Alexander Ovodov, to prepare a plan regarding the redesign of the website.
2. **ACTION:** That parishes and/or **Deans** be contacted to identify parish media contacts.
3. **ACTION:** That the Archdiocese commission a graphic or layout designer to provide the design for the *Orthodox Messenger* – **Protodeacon Nazari Polataiko**.
4. **ACTION:** That a fee schedule be prepared and shared with Orthodox advertisers and supporters of the principles of the Orthodox Church who might be interested in placing advertisements in the *Orthodox Messenger* – **Editor**.
5. **ACTION:** That the STAS Steward be included in the *Orthodox Messenger* as a regular insert – **Editor and Subdeacon Jeremy Scratch**.
6. **ACTION:** That the **Archdiocesan Secretary** be charged with securing a content/proof editor for the *Orthodox Messenger*.
7. **ACTION:** That **ADEC** waits for the estimate on the cost of repairing the septic system before making any decision on the fate of the small house.
8. **ACTION:** That **ADEC** requests, to Archbishop SERAPHIM, that he does not spend any of his own money on the Fairhaven property.
9. **ACTION:** That **Dr. John Hadjinicolaou** talks to the inhabitants at Fairhaven, excluding Archbishop SERAPHIM, to determine their ability to pay rent.
10. **ACTION:** That the Archdiocese send out the annual financial statements and the budget to each parish – **Treasurer**.
11. **ACTION:** That the **Dean** and **Lay Member** of each Deanery develop and enact strategies to raise \$50,000 in total (\$10,000 per Deanery) to address the bridge financing.
12. **ACTION:** That the Archdiocese will increase the annual salary of Protodeacon Nazari Polataiko by \$4800 effective July 1<sup>st</sup>, 2012, for his administrative duties related to the clergy health care insurance plan – **Treasurer**.
13. **ACTION:** That **Bishop IRÉNÉE** and the **Chancellor** review the scope of Protodeacon Nazari's duties with the goal of easing the burden of his workload and travel.
14. **ACTION:** That **Dr. John Hadjinicolaou** be appointed to oversee fundraising activities of the Archdiocese of Canada.
15. **ACTION:** That **Priest Geoffrey Korz** will provide a template for a fundraising letter to the St. Arseny Orthodox Theological Institute.
16. **ACTION:** That the Institute will provide a list of concrete needs to the Archdiocese – **St. Arseny Orthodox Theological Institute Director**.
17. **ACTION:** That the Institute will provide a list of current and past students, by programs and their progress (*i.e.*, list of courses completed, list of course(s) in progress, and list of courses to be completed), so that parishes can know how the

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Institute has benefited them – **St. Arseny Orthodox Theological Institute Registrar.**

18. **ACTION:** That **Deacon Jesse Isaac** and **Mr. David Grier** will organize the technical aspects of any telephone conference calls.
19. **ACTION:** That Mrs. Mary Ann Lopoukhine be asked to chair and form the local organizing committee for the 2013 Archdiocesan Assembly – **Treasurer.**
20. **ACTION:** That the **local organizing committee** draft a proposal for the Assembly to be ready for discussion and ratification at the Fall Archdiocesan Council meeting.

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### Minutes of The ARCHDIOCESE OF CANADA (OCA) Council Meeting Held at St. Demetrios Greek Orthodox Church, Winnipeg, MB, Canada On the 7<sup>th</sup> and 8<sup>th</sup> of June, 2012

#### Session I – Thursday, June 7, 2012 (First Thursday after Holy Pentecost)

##### I. Liturgical Services and Call to Order

The fourth meeting of the Archdiocesan Council, elected at the 2010 Archdiocesan Assembly, was preceded by a Moleben served for the Council by Bishop IRÉNÉE.

The sessions of the Archdiocesan Council meeting took place in the board office of Saint Demetrios Greek Orthodox Church. Session I convened at 2:00 p.m. with the blessing of His Grace, Bishop IRÉNÉE. Igumen ALEXANDER, appointed as Co-Chair, called the meeting to order. The roll was called (see item #2) and the Agenda was adopted as presented. Deacon Peter Choi was appointed to take minutes for this council meeting. With the ordination of Deacon Matthew Francis to the priesthood, Deacon Jesse Isaac was appointed as the Alberta lay member. Deacon Gregory Scratch was appointed as the Ontario lay member to replace Mr. Boris Kriger.

##### II. Roll Call and Regrets

*Present:* His Grace, the Right Reverend IRÉNÉE (Rochon), Bishop of Québec City and Administrator of the Archdiocese of Canada  
Archimandrite ALEXANDER (Pihach), Chancellor of the Archdiocese and Archdiocesan Clergy Representative to the Metropolitan Council  
Protodeacon Nazari Polataiko, Episcopal Secretary and Archdiocesan Lay Representative to the Metropolitan Council  
Mr. Nikita Lopoukhine, Treasurer  
Archpriest Anatoliy Melnyk, Dean of Québec and Atlantic Canada  
Priest Geoffrey Korz, Dean of Ontario  
Archpriest Rodian Luciuk, Dean of Saskatchewan and Manitoba  
Dr. John Hadjinicolaou, Lay Member, Québec and Atlantic Canada  
Mr. David Grier, Lay Member, Saskatchewan and Manitoba  
Deacon Jesse Isaac, Lay Member, Alberta and Western Liason, St. Tikhon's Archdiocesan Stewards  
Deacon Peter Choi, Lay Member, British Columbia and the Yukon and Lay Member-at-Large (Assembly Elected)  
Subdeacon Jeremy Scratch, Eastern Liason, St. Tikhon's Archdiocesan Stewards

*Regrets:* Archpriest Michael Fourik, Dean of British Columbia and the Yukon  
Archpriest John Tkachuk, Clergy Member-at-Large (Assembly Elected)  
Reader Mark Petasky, Western Secretary  
Deacon Gregory Scratch, Lay Member, Ontario and Chair, St. Tikhon's Archdiocesan Stewards

*Guests:* Archpriest Mirone Klysh, Registrar and Secretary, St. Arseny Theological Institute  
Priest Anthony Estabrooks, Director, St. Arseny Theological Institute

##### III. Minutes of the Fall 2011 Meeting of the Archdiocesan Council, held at Saint Peter and Saint Paul Orthodox Sobor, Montreal, Quebec, October 14-15, 2011

The Minutes of the October 14-15, 2011 Council Meeting were **ADOPTED** as presented by the Archdiocesan Council.

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### IV. Action Items from the Minutes of the Fall 2011 Meeting of the Archdiocesan Council

Igumen ALEXANDER reviewed the action items from the Minutes of the Fall 2011 meeting of the Council. (Italicized texts are quotes from the Minutes.)

1. *"To act on behalf of the Archdiocese with regards to the purchase of the property at 31 LeBreton Street, Ottawa."* **COMPLETED**
2. *"That the Bishop prepare and distribute a letter to the clergy and faithful of the Archdiocese regarding the purchase of the property at 31 LeBreton."* **COMPLETED**
3. *"To review the sections of both [www.archdiocese.ca](http://www.archdiocese.ca) and [www.oca.org](http://www.oca.org) that list our Archdiocesan participants in the work of the Canadian Council of Churches (CCC), to make sure it is current and accurate."* **COMPLETED**
4. *"To establish three annual Archdiocesan appeals to be taken up in all the Parishes of the Archdiocese for 'Charities' (Sunday before the Feast of St. Herman, December 13<sup>th</sup>), 'Seminarians' (the 1<sup>st</sup> Sunday of October), and 'Missions / Evangelism' (Palm Sunday)." This is in progress and remains an **ACTION** to be completed – **ADEC***
5. *"For a letter to be written from the Bishop to all the Rectors of the Archdiocese explaining the purpose and timing of these appeals, and for the Chancellor to Communicate with the Deans." This is in progress and remains an **ACTION** to be completed – **Bishop IRÉNÉE***
6. *"To have an envelope designed and printed for the purpose of these three annual appeals, clearly marking out with selection boxes for the three categories stated above, and also for 'General'." This remains an **ACTION** to be completed – **Western Secretary***
7. *"That an allocation of \$500 be provided to both Annunciation Monastic Community / Holy Transfiguration Hermitage at Gibson's, as a gesture of support for monastic life in the Archdiocese." This remains an **ACTION** to be completed – **Treasurer***
8. *"That ADEC research and fully disperse the 'IOCC' and 'Middle East' funds appropriately according to the spirit of their intended purpose." This remains an **ACTION** to be completed – **Episcopal Secretary and Treasurer***
9. *"To develop a policy and practice in dealing with designated funds being received – a disclaimer – so that donors understand and agree that if funds cannot be allocated as designated, then they can be applied to other areas of ministry." This remains an **ACTION** to be completed – **Treasurer***
10. *"That the Treasurer drafts a letter to the parishes explaining how they may give appropriately (within Canadian charitable laws and standards) directly to charitable organizations (no need to involve the Archdiocese)." This remains an **ACTION** to be completed – **Treasurer***
11. *"To send out a letter to all Parish Council Presidents, with similar content as the one previously sent out to rectors, inviting ideas on enhancing communication across the Archdiocese." This remains an **ACTION** to be completed – **ADEC***
12. *"That a description of the responsibilities of an Archdiocesan Archivist be established, and that an Ottawa-based individual be requested to take on the role of Archdiocesan Archivist and [be] appointed." This remains an **ACTION** to be completed – **ADEC***
13. *"That Katya Szalasznyj be formally recognized for her work establishing the Archives over many years."* **COMPLETED**
14. *"That the expenses for shipping the Archdiocese's archival materials and collections from Saskatoon to Ottawa, where they will be consolidated, be covered by the Archdiocese." This remains an **ACTION** to be completed – **Episcopal Secretary and Treasurer***
15. *"That a line item for the Archdiocesan Archives be established, with an initial annual allocation of \$1000." This remains an **ACTION** to be completed – **Treasurer***
16. *"That the Archdiocese continues to explore options for the long-term use of the Spencerville property, such as the potential presence of [an] on-site, self-sufficient monastic community. At this time, it was recommended that the property simply be maintained with minimal expenses at this time. The future use of the property to be discussed at the next Archdiocesan Council meeting."* **FOR DISCUSSION**

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17. *"That STAS be allocated up to \$3000 annually to communicate STAS in the parishes."*  
**COMPLETED**
18. *"That a permanent Bylaws committee be established to review and consolidate all official Amendments made by Archdiocesan Assemblies to the Archdiocesan Bylaws since the last official edition was published. The members of the Committee would be appointed by the Bishop and may include those who have been involved in Archdiocesan Bylaws work in the past."* This is in progress and remains an **ACTION** to be completed – **Bishop IRÉNÉE**
19. *"That the following recommendation regarding our Metropolitan Council representation be referred to the newly formed Bylaws Committee: that the Clergy and Lay 'Members-At-Large' selected by the Archdiocesan Assembly, would be our MC Members, serving from Assembly to Assembly."* This is in progress and remains an **ACTION** to be completed – **ADEC and Bylaws Committee**
20. *"That the Archdiocese continue to pay the premiums on the life insurance policy held for Mother SOPHIA (Zion), of which the Archdiocese is the beneficiary, until March of 2012. The future disposition of this insurance policy will be determined at the next meeting of the Archdiocesan Council."* **COMPLETED**
21. *"That the insurance coverage provided for His Grace Bishop IRÉNÉE be brought up to appropriate levels."* **COMPLETED**
22. *"That a standardized format for creating a 'Policy on Guidelines for Preventing Sexual Misconduct' be prepared and distributed for parish use."* This is in progress and remains an **ACTION** to be completed – **Archimandrite ALEXANDER**
23. *"That the Assembly be moved until 2013, to be held in Ottawa."* **COMPLETED**
24. *"That the Bishop invite the Hierarchs of all the local Orthodox Dioceses (or their representatives) to attend the Assembly."* This is in progress and remains an **ACTION** to be completed – **Bishop IRÉNÉE**
25. *"That there be a Clergy Synaxis, held in 2012, potentially in June in Winnipeg, just after Pentecost, with Archdiocesan Council to follow."* **COMPLETED**
26. *"That the Archdiocese of Canada, requests the Holy Synod of Bishops of the OCA to provide a Pastoral Letter to the faithful of the Archdiocese of Canada regarding the wisdom of the Church about the meaning of clergy suspension, specifically with reference to Archbishop Seraphim."*  
**COMPLETED**
27. *"That St. John of Sochava's Liturgical Supply prepares a proposal for the consideration of the Archdiocesan Council regarding the development of a Archdiocesan Pilgrimage Centre."* This is in progress and remains an **ACTION** to be completed – **Subdeacon Jeremy Scratch**
28. *"That the Bishop, at the recommendation of Archpriest Cyprian Hutcheon, appoints the Church's representatives to serve on the CCC."* **COMPLETED**
29. *"That the Archdiocese will contribute \$1500 this year to the CCC."* **COMPLETED**
30. *"That the Bishop appoint members to fulfill current and expected vacancies on the Archdiocesan Council (Ontario Lay Rep, Alberta Lay Rep)."* **COMPLETED**
31. *"That David Goa be invited to attend the June meeting of the Archdiocesan Council to follow up on the conversation facilitated at the April meeting, on 'Our Direction, Future, and What Steps Need to be Taken'."* **COMPLETED**
32. *"That in the next year each Dean organize a meeting in their Deanery with the Bishop, Chancellor, and Secretary in attendance. The goal of these meetings will be to help articulate and share our vision of functional deanery structures throughout the Archdiocese. This will be piloted during the visit of the Bishop, Chancellor and Secretary to the BC Deanery prior to the AAC."*  
**COMPLETED** in the Deaneries of British Columbia and Yukon, Alberta, and Ontario. This remains an **ACTION** to be completed in the **Deaneries of Saskatchewan and Manitoba and Quebec and Atlantic Canada.**

### V. Additions to and Approval of Agenda

There were no additions to the agenda, which was approved.

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**VI. Report of the Administrator of the Archdiocese of Canada (see Submitted Report)**

His Grace, Bishop IRÉNÉE reported on his work as the Administrator of the Archdiocese of Canada.

**VII. Report of the Chancellor (see Submitted Report)**

Archimandrite ALEXANDER reported on his activities as Chancellor of the Archdiocese of Canada.

**VIII. Report of the Episcopal Secretary (see Submitted Report)**

Protodeacon Nazari Polataiko reported on his activities.

**IX. Report of the Western Secretary**

In Reader Mark Petasky's absence, no report was available.

**X. Report of the Treasurer (see Submitted Report)**

Mr. Nikita Lopoukhine reported on the Archdiocesan finances. A budget for the 2013 fiscal year was presented and was forwarded to the Administration and Finance Unit for further review.

Session I of the Archdiocesan Council meeting adjourned at 5:30 p.m.

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**Session II – Thursday, June 7, 2012 (First Thursday after Holy Pentecost)**

Session II of the Archdiocesan Council meeting convened at 7:00 p.m. Members of the Archdiocesan Council divided into the Administration and Finance Unit and the Programming and Communications Unit to address separate issues related to their respective units. Discussion in the Administration and Finance Unit was led by Igumen ALEXANDER, with Archpriest Rodion Luciuk, Protodeacon Nazari Polataiko, Mr. Nikita Lopoukhine, Dr. John Hadjinicolaou, Mr. David Grier, Deacon Peter Choi, and Subdeacon Jeremy Scratch in attendance. Discussion in the Programming and Communications Unit was led by Archpriest Anatoliy Melnyk with Priest Geoffrey Korz and Deacon Jesse Isaac in attendance. Session II adjourned at 8:30 p.m.

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**Session III – Friday, June 8, 2012 (First Friday after Holy Pentecost)**

Session III opened at approximately 08:30 a.m. with the singing of "O Heavenly King." The Council took a one-hour break (12:30-1:30 p.m.) and reconvened.

**XI. Report of the Programming and Communications Unit**

Priest Geoffrey Korz reported on the recommendations of the Programming and Communication Unit.

1. Archdiocesan Website

The Unit felt that the website needs revision. The Unit recommended that the items should be short in contrast to the items in the *Orthodox Messenger*. The chronology and order needs revision. The individuals who would be able to enter material on the website needs to be identified.

**ACTION:** That Deacon Jesse Isaac contact the current webmaster, Mr. Alexander Ovodov, to prepare a plan regarding the redesign of the website. **APPROVED**  
**ACTION:** That parishes and/or Deans be contacted to identify parish media contacts.  
**APPROVED**



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### 2. Archdiocesan Communications

- ACTION:** That the Archdiocesan Council extends its thanks to Father James Griggs for his previous work as the editor of the *Orthodox Messenger*. **APPROVED**
- ACTION:** That the Archdiocese commission a graphic or layout designer to provide the design for the *Orthodox Messenger* – Protodeacon Nazari Polataiko. **APPROVED**
- ACTION:** That the Archdiocese continue to use the current printer / distributor to publish the *Orthodox Messenger*. **APPROVED**
- ACTION:** That the address of the Archdiocesan Office be used as the return / office address of the *Orthodox Messenger*. **APPROVED**
- ACTION:** That a fee schedule be prepared and shared with Orthodox advertisers and supporters of the principles of the Orthodox Church who might be interested in placing advertisements in the *Orthodox Messenger* – Editor. **APPROVED**
- ACTION:** That the STAS Steward be included in the *Orthodox Messenger* as a regular insert – Editor and Subdeacon Jeremy Scratch. **APPROVED**
- ACTION:** That the Archdiocesan Secretary be charged with securing a content/proof editor for the *Orthodox Messenger*. **APPROVED**

### XII. Report of the Administration and Finance Unit

Deacon Peter Choi reported on the recommendations of the Administration and Finance Unit.

#### 1. Fairhaven Property

The septic tank in the small house has collapsed and the building is uninhabitable. The small house must be closed until repairs are made. There are currently three inhabitants in the small house: Archbishop SERAPHIM (Storheim), Father Luke (Majors), and Mr. Brian Black. The Archdiocese has a responsibility to provide accommodation for Archbishop SERAPHIM. Of the other two individuals, Mr. Black has been paying extremely little rent and Father Luke (Majoros) has not paid rent.

- ACTION:** That ADEC waits for the estimate on the cost of repairing the septic system before making any decision on the fate of the small house. **APPROVED**
- ACTION:** That ADEC requests, to Archbishop SERAPHIM, that he does not spend any of his own money on the Fairhaven property. **APPROVED**
- ACTION:** That Dr. John Hadjinicolaou talks to the inhabitants at Fairhaven, excluding Archbishop SERAPHIM, to determine their ability to pay rent. **APPROVED**

#### 2. Fundraising for the 31 LeBreton Street North Property

- ACTION:** That the Archdiocese send out the annual financial statements and the budget to each parish – Treasurer.
- ACTION:** That the Dean and Lay Member of each Deanery develop and enact strategies to raise \$50,000 in total (\$10,000 per Deanery) to address the bridge financing.
- ACTION:** That Dr. John Hadjinicolaou be appointed to oversee fundraising activities of the Archdiocese of Canada.

#### 3. Compensation of Archdiocesan Staff

Currently, the Archdiocese has one employee, Protodeacon Nazari, performing the duties of an administrative assistant, an archdiocesan secretary, and a personal assistant to the hierarch. Protodeacon Nazari is working approximately six days weekly.

- ACTION:** That the Archdiocese will increase the annual salary of Protodeacon Nazari Polataiko by \$4800 effective July 1<sup>st</sup>, 2012, for his administrative duties related to the clergy health care insurance plan. **APPROVED**

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**ACTION:** That Bishop IRÉNÉE and the Chancellor review the scope of Protodeacon Nazari's duties with the goal of easing the burden of his workload and travel. **APPROVED**

4. 2012 Budget  
The budget was discussed and estimates to the income and expenses were adjusted. The Archdiocesan Treasurer will supply a revised budget based on the Unit's recommendations.

### XIII. Report of the Regional Deans and Lay Members

1. Québec and Atlantic Canada Deanery (*see Submitted Report*)  
Archpriest Anatoliy Melnyk reported on the activities of the Quebec and Atlantic Canada Deanery.
2. Ontario Deanery (*see Submitted Report*)  
Priest Geoffrey Korz reported on the activities of the Ontario Deanery.
3. Saskatchewan and Manitoba Deanery (*see Submitted Report*)  
Archpriest Rodion Luciuk reported on the activities of the Saskatchewan and Manitoba Deanery.
4. Alberta Deanery (*see Submitted Report*)  
Archimandrite ALEXANDER reported on the activities of the Alberta Deanery.
5. British Columbia and Yukon Deanery  
In Archpriest Michael Fourik's absence and with his blessing, Deacon Peter Choi reported on the activities of the British Columbia and Yukon Deanery. Most of the parishes are doing well. Archpriest Michael Fourik has made several pastoral visits to St. Nicholas Mission Station (Kamloops, BC). Archpriest Michael Fourik, Priest Matthew Francis, and Hieromonk Vladimir (Lysak) have served Divine Liturgy and other services at St. Nikolai Bishop of Zhitsa Mission (Whitehorse, YT) a number of times. St. Aidan of Lindisfarne Mission (Cranbrook, BC) will return to reader's services with the departure of Priest Richard Rene this month. Priest Richard Rene will be attached to St. Herman of Alaska Church (Langley, BC) and serve as a supply priest in the deanery. St. Arseny Youth Camp will be held this summer; Priest Justin Hewlett will be the priest-in-charge. Two parishes, St. Herman of Alaska Church and St. John of Shanghai Mission, are fundraising to build / renovate and purchase property respectively.

### XIV. Report of the Saint Tikhon's Archdiocesan Stewards (*see Submitted Reports*)

Subdeacon Jeremy Scratch reported on the activities of the Saint Tikhon's Archdiocesan Stewards.

### XV. Theological Education Committee

1. St. Arseny Orthodox Theological Institute  
Archpriest Mirone Klysh and Priest Anthony Estabrooks reported on the activities of St. Arseny Orthodox Theological Institute. Priest Anthony Estabrooks reviewed the origin and history of the Institute, its administrative structure and governance, its finances, and its educational opportunities. Archpriest Mirone Klysh made an appeal for support from the Archdiocesan Council. Bishop IRÉNÉE and Archimandrite ALEXANDER reiterated the support of the Archdiocesan Council. Priest Geoffrey Korz offered to provide a template for a fundraising letter.

**ACTION:** That Priest Geoffrey Korz will provide a template for a fundraising letter to the St. Arseny Orthodox Theological Institute.

**ACTION:** That the Institute will provide a list of concrete needs to the Archdiocese – St. Arseny Orthodox Theological Institute Director.

**ACTION:** That the Institute will provide a list of current and past students, by programs and their progress (*i.e.*, list of courses completed, list of course(s) in progress, and list of courses to be completed), so that parishes can know how the Institute has benefited them – St. Arseny Orthodox Theological Institute Registrar.

2. Archdiocesan Vocational Assessment Committee (*see Episcopal Secretary Report*)  
Protodeacon Nazari Polataiko reported on the activities of the Archdiocesan Vocational Assessment Committee.

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### XVI. Canadian Council of Churches

The Archdiocese has paid the \$550 membership to the Canadian Council of Churches.

### XVII. Clergy Insurance, Sexual Misconduct Policy and Criminal Record Check

1. Clergy Insurance  
Mr. Nikita Lopoukhine reiterated that all clergy must have insurance.
2. Sexual Misconduct Policy and Criminal Record Check  
Protodeacon Nazari Polataiko discussed the issue of clergy (priests and deacons) and lay workers (including monastics) who refuse to sign sexual misconduct policy statement or refuse to obtain a criminal record check. The ADEC reiterated that all individuals, in the Orthodox Church in America, who are involved in any church ministry *must* sign the sexual misconduct policy and undergo criminal record check. Individuals who do not sign the policy and have no criminal record of concern may not serve in any church ministry. The Archdiocesan Council unanimously endorsed this view.

### XVII. Metropolitan Council

Archimandrite ALEXANDER reported on the February 2012 meeting of the Metropolitan Council. There were no issues relevant to the Archdiocese of Canada. The next meeting of the Metropolitan Council will be in the fall of 2012.

### XVIII. Telephone Conference Calls

The Archdiocesan Council decided that telephone conference calls would be convened on an as-needed basis.

**ACTION:** That Deacon Jesse Isaac and Mr. David Grier will organize the technical aspects of any telephone conference calls.

### XIX. 2013 Archdiocesan Assembly

The Archdiocesan Council discussed the goals of the 2013 Archdiocesan Assembly. A local organizing committee will be struck to begin preparations for the Assembly. Potential dates for the Assembly were discussed.

**ACTION:** That Mrs. Mary Ann Lopoukhine be asked to chair and form the local organizing committee for the 2013 Archdiocesan Assembly – Treasurer.

**ACTION:** That the local organizing committee draft a proposal for the Assembly to be ready for discussion and ratification at the Fall Archdiocesan Council meeting.

### XX. New Business

The Archdiocesan Council acknowledged the 25<sup>th</sup> anniversary of Archbishop SERAPHIM's consecration to the Episcopacy on June 13<sup>th</sup>, 2012.

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**XX. Date and Location of Next Meeting**

The next meeting will be held from 9:00 p.m. Friday, October 12<sup>th</sup> to 5:00 p.m. Saturday, October 13<sup>th</sup>, 2012, inclusive at the Annunciation Orthodox Cathedral in Ottawa, Ontario, Canada.

The Meeting adjourned with “It is truly meet” and prayer at 2:30 p.m.

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Respectfully submitted,  
Deacon Peter Choi

Approved on 12 October 2012,

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+ His Grace, Right Reverend IRÉNÉE (Rochon)  
Bishop of Québec & Administrator of the Archdiocese of Canada

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+ Archimandrite ALEXANDER (Pihach)  
Chancellor, Archdiocese of Canada

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Protodeacon Nazari Polataiko  
Episcopal Secretary, Archdiocese of Canada