

ARCHDIOCESE ASSEMBLY 2007
Report on the Archdiocesan Web Site project

1. **The Sponsors of the Archdiocesan Web Site project are:**
 - His Eminence Archbishop SERAPHIM
 - Fr. Dennis Pihach
 - The Archdiocesan Council

2. The Archdiocesan web site initially has been created by Fr. John Kaleeg Hainsworth, and supported by Fr. Justin E. Hewlett.

From May 1, 2007 the Archdiocesan Council has asked Alexander Ovodov to take on responsibility for the entire Archdiocesan website.

3. Currently **the web site has the following versions:**
 - English version at <http://www.archdiocese.ca>
 - Russian version at <http://www.archdiocese.ca/ru>
 - French version at <http://pagesorthodoxes.net/archdiocese/accueil.htm>

Remarks: The Russian version is being supported as fully synchronized with the English version. There is an intention to have in the future the versions in other languages used at the Archdiocese.

4. The main aims and functions of Archdiocesan web site are the following:
 - Give the web site visitors General Information on Orthodox Christianity and the details on the Mission of the Canadian Archdiocese.
 - Show the way of Christian Life on the examples of the Parishes and Monasteries of the Canadian Archdiocese including the multinational aspect.
 - Publish materials on the Theological work and available Theological Education.
 - Collect and make available for downloading various Liturgical resources and music in different languages.
 - Publish and keep the archives on the Archdiocesan Annual reports, Council minutes, Archbishop's messages, and the Archdiocesan Assemblies.
 - Publish announcements on the important future events.
 - Publish the information on the current important events.

- Publish the online versions of the Canadian Orthodox Messenger in English and Russian languages.
- Keep the archives of the publications with the search possibility.
- Collect and represent the Chronology and the History of the Archdiocese by publishing articles, photo albums, and video materials on the important events.
- Have the up-to-day contact information on the Administration of the Archdiocese, all the Parishes, Monasteries, Organizations, Institutions, and all the Clergy.
- Give space for collecting and publishing the information on various Archdiocesan Ministries like Iconography, Orthodox Quire music, Youth activity, Women's retreats, Pilgrimages, Sunday schools, Families in need help, Museums and Archive work.
- Publish Family stories with family photo albums.
- Collect and publish useful links to Orthodox online resources.

5. There is a blessing on having three groups within the Archdiocesan Web Team with the following main functions:

5.1. Administrative Group:

- Strategic planning;
- Defining the Technical policy;
- Collecting and analyzing suggestions on the improvement of the web site;
- Provide approval of the sponsors for the updates - when needed;
- Prepare tasks to other groups for updating the site;
- Operational day-to-day planning and assigning the work to other groups;
- Control of the upgrades;
- Contact with the Internet provider - when needed;
- Invite people for participation in the project.

5.2. Editorial Group:

- Assign user roles and user access rights to the sections of the web site and separate web pages;
- Train Authors and Editors; provide assistance to them; Answer questions on publishing content, images, links, video, and audio files;
- Prepare answers to online questions of the visitors to the web site;
- Solve problems with transmitting data for publishing;
- Translation of the content into Russian and English when needed;

- Assign email addresses for users when needed.
- Check the content after publishing. Take measures to prevent spam.

5.3. Technical Group:

- Non-stop technical support of the web site including all current updates;
- Graphic design and development of new sections and functions according to approved plans.
- Scheduled backups and restores when needed.
- Provide access to archives of articles and files (PDF, MP3, Flash video, video) for allowed downloading.

6. Technical issues:

6.1. The current versions of the web site are developed mostly using HTML and JavaScript. All web publications are prepared and made by web developers and graphic designers.

6.2. The next versions of the web site are planned with using some free Content Management systems which will provide direct access of the authorized editors to the web site content without special knowledge or programming skills.

7. All remarks and suggestions on the content of the Archdiocesan Web site will be appreciated.

8. The Web team needs devoted volunteers for taking part in graphic design and the above mentioned work.

Please send your suggestions to webmaster@archdiocese.ca.

With Love in Christ

Alexander Ovodov